

DAVIE COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES MINUTES

September 16, 2021

Davie County Public Library Conference Room and Zoom

PRESENT: Regina Graham, Lisa Nielsen, Carole Demmy, Chris Hazlip, Khristen Mears, Derrick Wold, Executive Director

Prior to the election of new officers, the meeting was called to order by the secretary, Carole Demmy.

Steven's presence on Zoom was inadvertently omitted from the list of those present at the July meeting. Lisa moved and Chris seconded the motion to approve the July 2021 minutes as emailed and corrected. **Motion passed.**

Reports of the Library Director

Derek shared that he and Beth are moving to Mocksville in a few weeks. They have purchased a home in Charleston Ridge.

Operations Report:

- Tutor.com: Usage is at about 507. Planning to keep unlimited service. \$12,000 per year.
- ADAPTS Grant was received in the amount of almost \$45,000 for the remote lockers for Bermuda Run. The machines are expected in the next month or so. Volunteers will be solicited from the area to monitor equipment and to assist patrons. (See below for more information.)
- Maddie Cakes in Advance/Bermuda Run is letting the library use a room in their store for children's programming.
- EFC Grant applications open on 9/28. Working with County rep to write grant. Planning for laptops to check out and broadband access. This fits into County goals.
- LSTA Strategic Planning Grant: Final form was completed by Dr. Chow and emailed to the Board of Trustees.
- Library Performance Indicators – met 91% of library's goals.

Staff Report:

- COVID update – staff is wearing masks again even though they've all been vaccinated. Cleaning of surfaces is on-going. Booster shots are being investigated for staff.
- Customer Service Specialist – Ashlyn O'Brien has been moved into that position.
- Administrative Assistant – Elias Robertson has been hired for this position.
- Derek is looking at candidates for several vacancies.
- Staff morale has been good.

Steven Corriher (2022) Carole Demmy (2024) Dr. Regina Graham (2023)

Chris Hazlip (2023) Khristen Mears (2024) Lisa Nielsen (2022)

Budget:

- Purchasing has resumed as of July 1.
- Starting salaries for part-time employees was increased. Library Page - \$9; Library Assistant - \$11.
- ADAPTS grant from the NC State Library has been awarded in the amount of \$44,987 to be used for the remote library system. This project is part of the Strategic Plan. This will be located in the Davidson-Davie Community College Town Center in Bermuda Run. Will be staffed by volunteers from that area. Broad band access is planned for this site as well.
- The library is still fine-free and staff is removing fines from patrons' accounts. The staff is exploring becoming fine-free permanently.
- Patrons can call in for renewals.
- Cooleemee branch will receive \$7,035 from the Town of Cooleemee for fiscal 2021-2022.

Reports of Committees: Since there has been no report from the Friends of the Library is several months, Derek will look into this to see if they are still a viable auxiliary of the Davie Library.

New Business:

Election of Officers of the Davie County Public Library Board of Trustees:

- Lisa moved and Kristen seconded the motion to reelect Carole Demmy as Secretary. **Approved.**
- Carole moved and Kristen seconded the motion to elect Lisa Nielsen as Chair. **Approved.**
- Chris moved and Dr. Graham seconded the motion to elect Kristen Mears as Vice-Chair. **Approved.**

There being no further business, the meeting was adjourned.

The next meeting will be November 18, 2021, at 4:00 p.m.

Steven Corriher (2022) Carole Demmy (2024) Dr. Regina Graham (2023)

Chris Hazlip (2023) Kristen Mears (2024) Lisa Nielsen (2022)