

Davie County Library, Board of Trustees Meeting Minutes

Date & Time: 03-19-2026, 4:00 PM

Location: Davie County Public Library - History Room

Attendees: Brent Ward, Teresa Bivins, Nikki Johnson-Faircloth, John Chandler, Glenn Mace, Derrick Wold

Call To Order

On March 19, 2026 Davie County Library Board of Trustees meeting called to order by Board Chair, Brent Ward, at approximately 4:00 PM. Pledge of Allegiance recited.

No Public Comments

Library Director Wold Report

Cooleemee Groundbreaking: A public ceremony is scheduled for Monday the 23rd at 11 a.m. at 131 Church Street, Cooleemee.

RFID Conversion: Completed. All items are tagged, systems are functioning, and staff are trained.

Summer Learning Program: "Plant the Seed and Grow" starts May 29 (Cooleemee) and May 30 (Mocksville), running through July 24 (Cooleemee) and July 25 (Mocksville).

Hotspots and Chromebooks: Hotspot subscription canceled due to return issues. Chromebooks will be for in-library use only.

Annual Book Sale: Scheduled for May 14–16 (Thursday–Saturday).

Staffing and Budget Overview

- **New Staff:**
 - Melissa Carrion introduced as the new customer service supervisor.
 - Four new part-time library assistants: Savannah Collins, Tamara Madeja, Molly Jones, and Lauren Rutledge.
 - Iqra Tabassum is the new administrative assistant; she was on vacation and will be introduced in May.
- **Open Positions:** Two part-time library assistant roles remain open (down from six last meeting).
- **Budget Questions:** No questions on the budget report or the county commissioners' budget presentation.
- **Cooleemee Library Furnishings:** Requested \$100,000 for furniture and shelving; shelving alone estimated at \$55,000 before taxes and shipping. Assessing book replacement needs.
- **Tutor.com Subscription:** Annual cost \$12,000. The school system's prior \$4,000 contribution will not continue. Tutor.com renewed this year at the library's \$8,000 payment, but this may not recur.

Policy Update: Lost/Damaged Item Fees

RFID Lost Fee Discussion:

RFID tag replacement costs about \$5 per item, exceeding the current \$2 processing fee. Board approved to increase the processing fee for lost/damaged items from \$2 to \$5 by Chair Ward requested a motion for approval which was provided by Glenn, with John as 2nd.

\$200,000 Donation Discussion

Considering use of a \$200,000 donation from the late Ms. Thompson. Met on February 23 with Wesley Sharp from the Davie County Community Foundation to explore options.

Foundation Endowment Option:

- Funds placed with the Davie County Community Foundation could generate annual interest (currently ~4 - 4.5%, which would be about \$8,000/year for this \$200,000) for library use. Only interest can be withdrawn for use annually.
- Option for unused interest to be reinvested to grow the fund; principal remains locked.
- Example provided by Wesley Sharp: The Mary Jane McGuire Fund grew from \$463,784 (1992) to \$746,707, granting nearly \$800,000 to the library.

Considerations: No gift stipulations identified; a clear plan is needed. Debate between short term project(s) vs. long-term endowment. Funds should not cover ongoing operations like salaries.

Conclusion: Chair Ward made a motion to move Ms. Thompson's \$200,000 donation into the Davie County Community Fund. Motion was 2nd by Vice Chair Bivins.

Vote called by Chair Ward.

Aye - Chair Ward, Vice Chair Bivins, Glenn Mace, John Chandler.

Nay - none

Abstained - Nikki Johnson-Faircloth

Motion approved to place the \$200,000 donation into an endowment with the Davie County Community Foundation. A contract will be drafted for review.

Memorial Plaque Planning:

Purpose: Create a memorial plaque for donor Ms. Arlene Thompson.

Details: Dollar amount will not be included on the plaque.

Action: Obtain and review multiple quotes from different companies (prices vary widely). To be discussed further in May.

Wrap-up and Corrections

Correction: Prior minutes corrected: renovation recommendation was for the “courtyard entrance,” not the “front entrance.”

Next Meeting: May 21, 2026

Adjournment: Meeting adjourned

Meeting Notes Completed by:

Nikki Johnson-Faircloth

Secretary DCLTB

3/19/2026