

Davie County Library, Board of Trustees Meeting Minutes

Date & Time: 07-17-2025, 4:00 PM

Location: Davie County Public Library

Attendees: Brent Ward, Teresa Bivins, Nikki Johnson-Faircloth, David Joyner, John Chandler, Jane McAllister, Glenn Mace, Derrick Wold

Overview

On July 17, 2025 the Davie County Library Board of Trustees meeting called to order by Director Wold at approximately 4:00 PM.

First order of business was election of the Trustee Board officers, Chair – Brent Ward, Co-Chair – Teresa Bivins and Secretary - Nikki Johnson-Faircloth.

No public comments were submitted.

Director Wold Report

Director welcomed newly appointed Trustee members, Nikki Johnson-Faircloth and John Chandler.

Operations, Facility, Survey and Budget Updates

- RFID Conversion
 - The library is implementing RFID technology to improve item tracking and checkout accuracy.
 - RFID gates have been installed at the entrance to alert staff if items are not properly checked out.
 - Staff are currently tagging items, with a slow start because untagged items that leave the library cannot be tracked or recovered.
 - Staff training on RFID systems is scheduled for August to September.
 - The system aims to reduce staff time spent finding missing books and streamline shelf management
- Digital Signage

- The new sign is being built and expected for delivery by late August; installation should be straightforward.
- Facility ADA Compliance and Accessibility Projects
 - The library received \$250,000 from commissioners for compliance upgrades.
 - Options discussed include redoing the main entry ramp, rebuilding back ramps and stairs, and constructing a courtyard with improved grading for water flow.
 - The courtyard choice is considered potentially cheaper, requiring only regrading and a walkway installation, and is seen as an obvious possibility.
 - Concerns were raised regarding emergency egress if the back entrance is the sole point, and the long distance for those with mobility challenges to access the existing public restroom.
 - The Girl Scouts completed a courtyard cleanup project, adding benches and umbrellas for shade.
- Summer Reading Program
 - Approximately 200 people signed up for the summer reading program, which is fewer than last year.
 - The reason for the decline is unclear; issues with publicity were mentioned.
 - A new sign is expected to help increase awareness.
- Children's Section and Programming
 - The library has a children's section used for story times and programs, but it is not separated from other areas.
 - Noise control is a challenge, and there is no dedicated playroom.
 - Staff strive to keep a welcoming environment without strict noise restrictions.
- Cooleemee Library Survey Results
 - Eight people completed the survey with half completed during Director Wold's presentation to the Town of Cooleemee and the remaining received after.
 - Survey respondents prioritized children's books and public restrooms.
 - The lack of accessible public restrooms was a major concern; the existing restroom near Zachary House has limited availability and long distance
 - Requests included quiet reading spaces, plush chairs, and a play area for children.

- Suggestions for new items included YOTO cards (audio story cards), puzzles, and a "library of things" (e.g., sewing items, sports equipment, laser levels).
 - Barriers to library use included limited hours, accessibility issues, and lack of available books or audiobooks.
 - Desired programs included children's activities, demonstrations, lectures, and book clubs for kids.
 - There were multiple requests for extended hours for evening and weekend, but current staffing and resources make this difficult.
 - Copy and fax services are available, with black-and-white copies at 10 cents, 25 cents for color copies, and faxing at \$1.50 for the first page and 10 cents each additional page (excluding cover letter).
- Staffing and Recruitment
 - The part-time library assistant position remains open; previous candidates did not respond to screening and background checks.
 - The library page position is vacant due to the previous employee leaving for school. Library page position is reserved for high school students.
 - Recruitment efforts are ongoing to fill these roles.
- Budget / Cooleemee Building Lease
 - The total operating budget for the fiscal year is approximately \$1.1million.
 - Earlier budget allocations included \$8,300 from Cooleemee, \$5,000 from Bermuda Run, Town of Mocksville see to provide \$33,500 but the past two years they have provided nothing. Mentioned by ——— that it was in the Mocksville Town Charter that a yearly gift to the library is required by law.
 - New library will be inside the new Cooleeme Community Center. Open date, unknown. Footprint estimated 900-1300 sf.
 - The Cooleemee Library building is rented for \$500 per month, but the lease is up August 1st, and the owners wish to increase rent to \$1,100.
 - Negotiations are ongoing to keep costs lower and support the library at its current location.
 - The building is old, water damaged and has structural issues; rebuilding is considered the best long-term solution, but funding is not currently available.
 - At a minimum, 10% of books are being lost monthly to mold damage

New Business

Lisa Neilson was thanked for her three years of service on the library trustee board as well as Meika.

- Book Selection and Procedures
 - Book selection and processing are managed by staff following established procedures, which are available on the library website.
 - Joe decides which books should be purchased and what should not
 - Request to have Joe present at next board meeting to share his system for purchase

Next meeting scheduled for September 18, 2025

Meeting Motion to adjourn called by Chair Ward

Meeting Notes Completed by:
Nikki Johnson-Faircloth
Secretary DCLTB
7/17/2025