

**Davie County Public Library
Board of Trustees
September 18, 2025**

Call to Order

Pledge of Allegiance

Minutes

Public Comments – limit of 3 minutes a person, 5 minutes for a group representative; 20 minutes total allotted for comment period

Reports of the Library Director

- Operations Report
 - Collection Development Presentation
 - Projects
 - RFID Conversion Update
 - Marquee Conversion Update
 - ADA Compliance Project Updates
 - State Library of North Carolina Statistics
 - History Room Named and Known Project
 - Partnership with Trellis Supportive Care
 - Davie County Recreation and Parks: Veteran's Memorial Walk Project
- Staff Report
 - Filled positions
 - PT Youth Services Story Teller
 - PT Library Assistant
 - Available Position
 - PT Library Assistant
 - PT Library Page
- Budget
 - FY 25 Budget Report
 - Town Contributions Report for State Aid
 - Bequest of approximately \$200K to Library

Reports of Committees

New Business

Adjournment

Next Meeting November 20, 2025

COUNTY OF DAVIE

YEAR-TO-DATE BUDGET REPORT

FOR 2025 11

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
010 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
46110 PUBLIC LIBRARY								
46110 430105 CONTRIBUTION TOWN	-33,500	0	-33,500	.00	.00	-33,500.00	.0%	
46110 430106 CONTRIBUTION TOWN	-7,245	0	-7,245	-8,240.00	.00	995.00	113.7%	
46110 430111 GRANTS OTHER	-4,400	-3,000	-7,400	-2,092.47	.00	-5,307.53	28.3%	
46110 430146 CONTRIBUTION - BER	0	0	0	-5,000.00	.00	5,000.00	100.0%	
46110 440058 LIBRARY REVENUE	-101,508	-14,076	-115,584	-105,918.00	.00	-9,666.00	91.6%	
46110 440059 FINES AND FEES	-1,920	0	-1,920	-2,927.86	.00	1,007.86	152.5%	
46110 440060 BOOK SALES	-470	0	-470	-4.85	.00	-465.15	1.0%	
46110 440080 MEETING ROOM REVEN	-2,000	0	-2,000	-3,500.00	.00	1,500.00	175.0%	
46110 440090 REVENUE REPLACEMEN	0	-4,166	-4,166	-4,166.00	.00	.00	100.0%	
46110 480052 COPY FEES LIBRARY	-8,000	0	-8,000	-9,248.78	.00	1,248.78	115.6%	
46110 480053 GIFTS LIBRARY	0	0	0	-1,165.73	.00	1,165.73	100.0%	
46110 480054 GIFTS HISTORY FUND	0	0	0	-323.00	.00	323.00	100.0%	
46110 480057 MISCELLANEOUS REVE	0	0	0	-75.00	.00	75.00	100.0%	
46110 480058 MCQUIRE TRUST FUND	-25,000	0	-25,000	-27,760.00	.00	2,760.00	111.0%	
46110 480084 E & L MARTIN HISTO	-3,800	0	-3,800	-3,980.00	.00	180.00	104.7%	
TOTAL PUBLIC LIBRARY	-187,843	-21,242	-209,085	-174,401.69	.00	-34,683.31	83.4%	
TOTAL GENERAL FUND	-187,843	-21,242	-209,085	-174,401.69	.00	-34,683.31	83.4%	
TOTAL REVENUES	-187,843	-21,242	-209,085	-174,401.69	.00	-34,683.31		

YEAR-TO-DATE BUDGET REPORT

FOR 2025 11							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	-187,843	-21,242	-209,085	-174,401.69	.00	-34,683.31	83.4%
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COUNTY OF DAVIE

YEAR-TO-DATE BUDGET REPORT

FOR 2025 11								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
010 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
56110 PUBLIC LIBRARY								
56110 510010 SALARIES AND WAGES	399,638	0	399,638	335,132.24	.00	64,505.76	83.9%	
56110 510020 PART-TIME SALARIES	218,218	-1,000	217,218	141,730.14	.00	75,487.86	65.2%	
56110 510030 PERDIEM PAYMENTS	0	1,000	1,000	415.00	.00	585.00	41.5%	
56110 520050 FICA	47,269	0	47,269	35,873.75	.00	11,395.25	75.9%	
56110 520060 GROUP HOSPITAL INS	97,360	0	97,360	60,794.75	.00	36,565.25	62.4%	
56110 520070 RETIREMENT	68,939	0	68,939	49,166.70	.00	19,772.30	71.3%	
56110 520080 WORKMENS COMPENSAT	935	0	935	682.55	.00	252.45	73.0%	
56110 520110 GROUP LIFE INSURAN	1,534	0	1,534	995.49	.00	538.51	64.9%	
56110 520120 401K-EMPLOYER SUPP	11,989	0	11,989	9,142.39	.00	2,846.61	76.3%	
56110 530120 POSTAGE	900	240	1,140	1,139.64	.00	.36	100.0%	
56110 530310 VEHICLE GAS & OIL	250	60	310	281.65	.00	28.35	90.9%	
56110 530330 DEPARTMENT SUPPLIE	9,500	5,302	14,802	6,512.25	1,500.00	6,789.75	54.1%	
56110 530345 PRINT & FAX SERVIC	7,400	0	7,400	4,182.81	.00	3,217.19	56.5%	
56110 530800 BOOKS	65,000	-1,250	63,750	41,208.84	9,889.97	12,651.19	80.2%	
56110 530810 PERIODICALS	2,500	150	2,650	2,645.38	.00	4.62	99.8%	
56110 530820 AUDIOVISUALS	6,000	1,250	7,250	3,767.62	.00	3,482.38	52.0%	
56110 530830 MICROFILM	300	0	300	.00	.00	300.00	.0%	
56110 540100 EDUCATION & TRAINI	3,000	3,000	6,000	3,065.02	.00	2,934.98	51.1%	
56110 540110 TELEPHONE	1,500	0	1,500	907.50	.00	592.50	60.5%	
56110 540130 UTILITIES	22,750	0	22,750	20,360.95	.00	2,389.05	89.5%	
56110 540140 TRAVEL	1,000	440	1,440	465.88	.00	974.12	32.4%	
56110 540270 PROGRAMS/SEMINARS	12,000	0	12,000	11,442.33	.00	557.67	95.4%	
56110 540450 PURCHASED SERVICES	1,860	0	1,860	1,483.00	.00	377.00	79.7%	
56110 541540 COMPUTER SERVICES	42,000	-1,786	40,214	38,851.96	.00	1,362.04	96.6%	
56110 550160 EQUIPMENT MAINTENA	300	0	300	10.00	.00	290.00	3.3%	
56110 550170 VEHICLE MAINTENANC	120	0	120	33.21	.00	86.79	27.7%	
56110 560260 ADVERTISING	1,400	0	1,400	950.00	.00	450.00	67.9%	
56110 560525 LIBRARY AID NON-RE	0	57,816	57,816	57,192.34	.00	623.66	98.9%	
56110 560530 DUES & SUBSCRIPTIO	900	0	900	255.00	.00	645.00	28.3%	
56110 561620 HISTORY FUND	3,160	0	3,160	327.86	.00	2,832.14	10.4%	
56110 580600 EQUIPMENT & FURNIT	0	5,384	5,384	5,383.15	.00	.85	100.0%	
TOTAL PUBLIC LIBRARY	1,027,722	70,606	1,098,328	834,399.40	11,389.97	252,538.63	77.0%	
TOTAL GENERAL FUND	1,027,722	70,606	1,098,328	834,399.40	11,389.97	252,538.63	77.0%	
TOTAL EXPENSES	1,027,722	70,606	1,098,328	834,399.40	11,389.97	252,538.63		

YEAR-TO-DATE BUDGET REPORT

FOR 2025 11							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	1,027,722	70,606	1,098,328	834,399.40	11,389.97	252,538.63	77.0%
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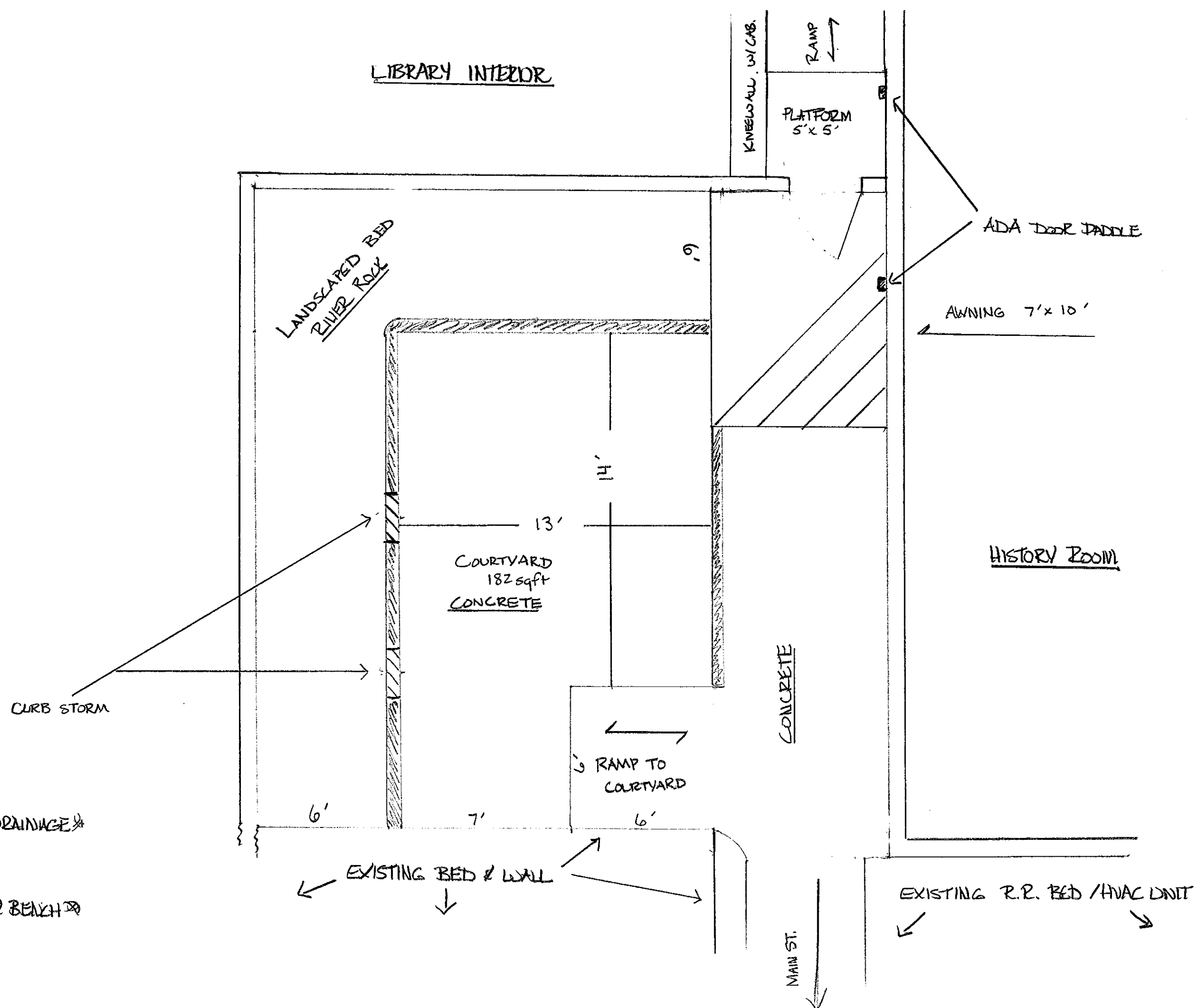
YEAR-TO-DATE BUDGET REPORT

FOR 2025 11								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT	
010 GENERAL FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USED	
56120 COOLEEMEE BRANCH LIBRARY								
56120 530810 PERIODICALS	600	0	600	195.00	.00	405.00	32.5%	
56120 540110 TELEPHONE	1,300	0	1,300	1,001.71	.00	298.29	77.1%	
56120 540130 UTILITIES	3,783	0	3,783	3,281.74	.00	501.26	86.7%	
56120 540210 BUILDING & EQUIPME	6,000	0	6,000	5,500.00	500.00	.00	100.0%	
56120 540450 PURCHASED SERVICES	1,250	0	1,250	1,072.00	.00	178.00	85.8%	
TOTAL COOLEEMEE BRANCH LIBRARY	12,933	0	12,933	11,050.45	500.00	1,382.55	89.3%	
TOTAL GENERAL FUND	12,933	0	12,933	11,050.45	500.00	1,382.55	89.3%	
TOTAL EXPENSES	12,933	0	12,933	11,050.45	500.00	1,382.55		

YEAR-TO-DATE BUDGET REPORT

FOR 2025 11								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	12,933	0	12,933	11,050.45	500.00	1,382.55	89.3%	
** END OF REPORT - Generated by Derrick wold **								

LIBRARY INTERIOR



NOTES:

* REWORK EXISTING DRAINAGE &
DOWN SPOUTS

* REPLACE STATUES & BENCH



Board of Commissioners

Davie County Government

123 S. Main Street | Mocksville, NC 27028 | 336.753.6003

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DAVIE COUNTY BOARD OF COMMISSIONERS

RESOLUTION ESTABLISHING THE POWERS AND DUTIES OF THE PUBLIC LIBRARY BOARD OF TRUSTEES PURSUANT TO N.C.G.S. § 153A-266

WHEREAS, the Davie County Board of Commissioners has established a public library to serve the educational, informational, and cultural needs of its citizens; and

WHEREAS, on June 30, 1964, the Davie County Board of Commissioners passed a resolution empowering and authorizing the Library Board of Trustees to perform all acts necessary for the operation of the library, as authorized by then-applicable General Statute §160-170;

WHEREAS, the Board of Commissioners has appointed a Library Board of Trustees to advise and assist in the governance and development of the county's public library system; and

WHEREAS, North Carolina General Statute § 153A-266 grants counties the authority to assign powers and duties to the trustees of public libraries;

NOW, THEREFORE, BE IT RESOLVED by the Davie County Board of Commissioners that:

1. **Board Composition:** The Public Library Board of Trustees shall consist of 7 members, appointed by the Board of Commissioners for staggered terms of 3 years.
2. **Annual Reporting Requirement:** The trustees shall serve as the governing body of the county library system for reporting purposes and shall make an annual report to the **Department of Natural and Cultural Resources** as required by **G.S. 125-5**.
3. **Advisory Role:** The Board of Trustees shall act in an advisory capacity to the Library Director and the Board of Commissioners in all matters relating to the operation, maintenance, and improvement of the public library.
4. **Policy Recommendations:** The trustees may recommend policies concerning library use, hours of operation, collection development, programming, and other matters relevant to public service and administration.
5. **Budget Input:** The trustees shall review and provide input on the library's annual budget and long-range financial planning.
6. **Community Engagement:** The trustees shall act as advocates for the library in the community and may assist in promoting public support, securing donations, and increasing public awareness of library services.
7. **Bylaws and Governance:** The trustees may adopt bylaws for their own governance, subject to approval by the Board of Commissioners.
8. **Limitations:** The trustees shall not have the authority to hire or terminate library personnel, enter into contracts, or obligate county funds unless specifically authorized by the Board of Commissioners.





Board of Commissioners

Davie County Government

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9. **Fines and Use Regulation:** The trustees shall have the authority to establish a schedule of fines and charges for late return of, failure to return, damage to, and loss of library materials, and to take other measures to protect and regulate the use of such materials.
10. **Appointment of Library Personnel:** The trustees shall have the authority to recommend to the **director of library services** other employees of the library system.
 - The County Manager is designated to appoint the chief librarian or director of library services; the trustees shall **advise that body or official concerning the appointment.**

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon its adoption and shall remain in effect unless modified or rescinded by the Board of Commissioners.

Adopted this 2nd day of September, 2025.

Chair, Davie County Board of Commissioners

Attest: Karen Logan

Clerk to the Board