

**Davie County Public Library
Board of Trustees Meeting
March 20, 2025 Minutes**

Call to Order by Lisa Nielsen

Trustees Attending: Nielsen, Joyner, McAllister, Bivins, Ward, Mace. (Imes absent)
Library Director Wold and guests.

Minutes of January 16, 2025 approved unanimously (Ward, Bivins)

Public Comments – limit of 3 minutes a person, 5 minutes for a group representative; 20 minutes total allotted for comment period NONE

Reports of the Library Director

- Operations Report
 - Projects
 - RFID Conversion: P.O. has been cut; installation being scheduled, likely mid-April; \$38k cost largely covered by non-recurring funds from State Library;
 - Summer Reading Program: 2025 theme is Dragons, Dreams, and Daring Deeds; kick-off on June 6 in Cooleemee, June 7 in Mocksville
 - Book Sale: Scheduled for March 27-29
 - Staff Report
 - Available Position
 - 2 openings currently for PT Library Assistant
 - Budget
 - FY 25 budget sheets attached; no questions; FY 2025 cutoff = April 19 for June 30 end of fiscal year

Reports of Committees NONE

New Business

- Bivins asked about the new library bylaws, given that library board is supposed to discuss any bylaw changes:
 - Nielsen replied that the revised bylaws were unilaterally dictated to the library board by the County Commissioners.
 - The library board has been operating under its July 2022 bylaws for 3 years; new bylaws became effective as of Board of Commissioners' March 3, 2025 meeting.
 - Bivins indicated that she had been told that McAllister had requested a change to the bylaws in an email to Karen Logan, Clerk to the Board of Commissioners, dated August 22 (year not given).
 - Guest Benita Finney repeated to the board that McAllister had sent an email requesting the change in bylaws to Karen Logan on August 22 (no year specified).
- McAllister stated that she had not unilaterally requested a change in bylaws, that the statements made by both Bivins and Finney were inaccurate.

- Mace asked about several inconsistencies in the text between the Terms of Service on the county website and the library bylaws; Wold replied that Karen Logan, Clerk to Board of Commissioners, prepared and posted the Terms of Service document on the county website. Mace also asked if board meeting absences were being tracked; the answer is yes.
- Ward complimented the library director on the appearance of the courtyard; Wold indicated that the Girl Scout troop which had taken on the project planned additional work.

Meeting Adjourned

Jane Satchell McAllister
Secretary
Library Board of Trustees

Next Meeting May 15, 2025

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COUNTY OF DAVIE
HISTORICAL ACTUALS COMPARISON REPORT

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FOR PERIOD 09 OF 2025

ACCOUNTS FOR: 010 GENERAL FUND	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
46110 PUBLIC LIBRARY					
46110 430103 GRANT - LSTA/LSCA	-2,753.00	.00	.00	.00	.00
46110 430105 CONTRIBUTION TOWN OF MOCKSVIL	.00	.00	.00	.00	-33,500.00
46110 430106 CONTRIBUTION TOWN OF COOLEEME	.00	.00	.00	.00	-7,245.00
46110 430111 GRANTS OTHER	-785.97	.00	-533.55	-2,092.47	-7,400.00
46110 440058 LIBRARY REVENUE	-68,727.00	-71,926.00	-81,978.00	-76,929.00	-115,584.00
46110 440059 FINES AND FEES	-997.23	-1,506.30	-859.90	-1,308.50	-1,920.00
46110 440060 BOOK SALES	-131.50	-1,565.91	-30.66	-4.75	-470.00
46110 440080 MEETING ROOM REVENUE	-1,560.00	-1,985.00	-2,400.00	-2,530.00	-2,000.00
46110 440090 REVENUE REPLACEMENT GRANT	.00	-53,650.00	.00	-4,166.00	-4,166.00
46110 480052 COPY FEES LIBRARY	-6,546.90	-5,783.57	-6,839.91	-6,662.83	-8,000.00
46110 480053 GIFTS LIBRARY	-708.84	-551.05	-892.61	-531.43	.00
46110 480054 GIFTS HISTORY FUND	-215.00	-52.55	-364.25	-192.00	.00
46110 480057 MISCELLANEOUS REVENUE LIBRARY	-1,786.90	-3,623.70	-979.53	-75.00	.00
46110 480058 MCQUIRE TRUST FUND	.00	-26,975.00	-27,495.00	-27,760.00	-25,000.00
46110 480084 E & L MARTIN HISTORY ROOM	.00	-3,855.00	-3,945.00	-3,980.00	-3,800.00
TOTAL PUBLIC LIBRARY	-84,212.34	-171,474.08	-126,318.41	-126,231.98	-209,085.00
TOTAL GENERAL FUND	-84,212.34	-171,474.08	-126,318.41	-126,231.98	-209,085.00
TOTAL REVENUES	-84,212.34	-171,474.08	-126,318.41	-126,231.98	-209,085.00
GRAND TOTAL	-84,212.34	-171,474.08	-126,318.41	-126,231.98	-209,085.00

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HISTORICAL ACTUALS COMPARISON REPORT

Report Through (P)eriod or (T)otal for years: P

Fiscal Year/Period for reports: 2025/ 9

Print totals only: N

Suppress zero balance accounts: Y

Print revenue as credit: Y

Print Full or Short description: F

Print Full GL account: N

Sort by Full GL account: N

Multiyear view: D

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ACCOUNTS FOR: 010 GENERAL FUND	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
56110 PUBLIC LIBRARY					
56110 510010 SALARIES AND WAGES	183,006.72	220,320.94	236,065.28	242,478.32	399,638.00
56110 510020 PART-TIME SALARIES	76,971.06	96,922.90	53,485.48	105,880.46	217,218.00
56110 510030 PERDIEM PAYMENTS	390.00	365.00	390.00	415.00	1,000.00
56110 520050 FICA	19,091.04	23,852.94	21,647.40	26,205.88	47,269.00
56110 520060 GROUP HOSPITAL INSURANCE	42,793.58	41,256.06	43,509.68	43,316.15	97,360.00
56110 520070 RETIREMENT	21,825.84	29,408.51	31,317.16	35,845.08	68,939.00
56110 520080 WORKMENS COMPENSATION	823.00	784.00	576.00	682.55	935.00
56110 520110 GROUP LIFE INSURANCE	478.61	595.15	702.58	716.31	1,534.00
56110 520120 401K-EMPLOYER SUPPLEMENT	4,941.45	4,631.63	6,226.04	6,754.09	11,989.00
56110 530120 POSTAGE	137.35	492.76	562.79	888.54	1,140.00
56110 530310 VEHICLE GAS & OIL	19.51	78.55	52.69	236.03	250.00
56110 530330 DEPARTMENT SUPPLIES	4,351.35	5,144.69	5,465.93	4,857.25	20,336.00
56110 530345 PRINT & FAX SERVICES	.00	.00	.00	2,671.69	7,400.00
56110 530800 BOOKS	30,312.10	34,551.37	36,828.95	26,737.56	64,500.00
56110 530810 PERIODICALS	1,837.58	1,889.57	2,081.57	2,135.57	2,500.00
56110 530820 AUDIOVISUALS	3,428.84	2,985.56	2,991.11	3,426.27	6,500.00
56110 530830 MICROFILM	.00	.00	.00	.00	300.00
56110 540100 EDUCATION & TRAINING	80.00	2,425.40	630.46	3,065.02	6,000.00
56110 540110 TELEPHONE	661.23	741.75	816.75	635.25	1,500.00
56110 540130 UTILITIES	18,211.40	18,981.61	17,179.99	17,015.57	22,750.00
56110 540140 TRAVEL	1,449.32	322.20	364.56	348.48	1,500.00
56110 540270 PROGRAMS/SEMINARS	4,152.25	8,265.20	9,459.18	9,441.35	12,000.00
56110 540450 PURCHASED SERVICES	1,768.10	1,609.00	1,272.00	1,231.00	1,860.00
56110 541540 COMPUTER SERVICES	31,190.42	33,402.91	41,038.28	37,031.96	40,214.00
56110 550160 EQUIPMENT MAINTENANCE	1,199.85	293.89	910.00	.00	300.00
56110 550170 VEHICLE MAINTENANCE	.00	19.94	24.00	33.21	120.00
56110 560260 ADVERTISING	1,025.00	825.00	800.00	600.00	1,400.00
56110 560525 LIBRARY AID NON-RECURRING FUN	.00	.00	.00	4,786.00	57,816.00
56110 560530 DUES & SUBSCRIPTIONS	430.00	.00	380.00	255.00	900.00
56110 561620 HISTORY FUND	194.17	3,292.55	343.53	327.86	3,160.00
56110 580600 EQUIPMENT & FURNITURE	570.89	.00	.00	.00	.00
56110 580900 CAPITAL OUTLAY	44,984.00	.00	.00	.00	.00
TOTAL PUBLIC LIBRARY	496,324.66	533,459.08	515,121.41	578,017.45	1,098,328.00
TOTAL GENERAL FUND	496,324.66	533,459.08	515,121.41	578,017.45	1,098,328.00
TOTAL EXPENSES	496,324.66	533,459.08	515,121.41	578,017.45	1,098,328.00
GRAND TOTAL	496,324.66	533,459.08	515,121.41	578,017.45	1,098,328.00

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Suppress zero balance accounts: Y

Print revenue as credit: Y

Print Full or Short description: F

Print Full GL account: N

Sort by Full GL account: N

Multiyear view: D

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56120 COOLEEMEE BRANCH LIBRARY					
56120 530330 DEPARTMENT SUPPLIES	110.06	.00	.00	.00	.00
56120 530810 PERIODICALS	30.00	195.00	195.00	30.00	600.00
56120 540110 TELEPHONE	742.69	822.82	821.37	728.59	1,300.00
56120 540130 UTILITIES	2,176.72	3,068.06	2,611.76	2,419.96	3,783.00
56120 540210 BUILDING & EQUIPMENT RENTAL	5,000.00	4,500.00	4,500.00	4,500.00	6,000.00
56120 540450 PURCHASED SERVICES	862.00	886.99	870.00	872.00	1,250.00
TOTAL COOLEEMEE BRANCH LIBRARY	8,921.47	9,472.87	8,998.13	8,550.55	12,933.00
TOTAL GENERAL FUND	8,921.47	9,472.87	8,998.13	8,550.55	12,933.00
TOTAL EXPENSES	8,921.47	9,472.87	8,998.13	8,550.55	12,933.00
GRAND TOTAL	8,921.47	9,472.87	8,998.13	8,550.55	12,933.00

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