



Davie County Health and Human
Services 154 Government Center
Drive, Mocksville, 27028 12:00 PM

Meeting Minutes
DAVIE COUNTY HEALTH & HUMAN SERVICES BOARD
Regular Meeting February 25, 2025

Roll Call/Sign in

Attendee Name	Title	Status	Arrived
Brian Baker	Optometrist	Excused/Absent	
Joe Boyette	At-Large/Consumer	Excused/Absent	
Kathy Cornatzer	Nurse/At-Large/Consumer	Present	
Andreia Collins	Social Worker/Consumer	Excused/Absent	
	Engineer	Vacant	
Jessica McCaskill	Veterinarian	Excused/Absent	
Richard B. Poindexter	Commissioner	Present	
Terry N. Renegar	Chairman	Present	
Andrew Rivers	Dentist	Present	
Aimee Farr	Psychologist	Present	
Sherri Jefferies	At-Large/Consumer	Present	
Clio Austin	Physician	Present	
Sara Buchanan	Pharmacist	Present	

I. Call to Order

“Pursuant to NCGS 160A-86 and the Davie County HHS Code of Ethics and Conflict of Interest Section included in the HHS Board Operating Procedures adopted September 22, 2020, I would ask

each of you before you adopt the agenda today if there is any actual, potential or perceived conflicts of interest with respect to any matter on the proposed agenda which will come before the Board today for a vote. If so, please speak up and let the Board know at this time before the agenda is adopted.”

Mr. Renegar called the meeting to order and asked members to review the conflict of interest disclosure section from the HHS Board Operating Procedures. Mr. Renegar asked if there were conflicts with anything being presented. None noted.

II. Invocation

Mr. Renegar provided the invocation.

III. Discussion & Approval of Agenda

1. Approval of Agenda: February 25, 2025

Vote: Kathy Cornatzer made a motion to approve the February 25, 2025 meeting agenda as presented. Richard Poindexter seconded. The motion carried.

IV. Review of Minutes

1. Consolidated Human Services Board Meeting – November 19, 2024

Vote: Kathy Cornatzer made a motion to approve the November 19, 2024 meeting minutes as presented. Richard Poindexter seconded. The motion carried.

V. Presentations

1. Mental Health Committee: DCHHS/Partners Behavioral Health Management IDD Services Watch Party – Katie Brewer

Katie Brewer, Deputy Director of Child Welfare for Davie County Health and Human Services shared an update on the recent IDD Services watch party, which was planned and hosted by Davie County HHS Mental Health Committee and Partners Behavioral Health Management.

2. Child Welfare PATH NC Implementation and Odyssey – Katie Brewer

PATH NC: DCHHS goes live in September 2025. PATH NC is a “live” system for managing open cases and document storage system for closed cases. Initially, the system will not capture cases open or closed prior to the Department going “live.” The design of the system will allow for real-time audits of cases, which means NC DHHS’s current structure of providing the Department with a 30-day notice for audits is likely to change. DD Brewer explained how current staff capacity

does not enable detailed quality assurance measures. DD Brewer discussed the need for investment in a quality assurance program to protect the Department from paybacks and liabilities.

ODYSSEY: DCHHS goes live in October 2025. Odyssey is an e-filing system for all courts, including DSS juvenile court. The system is already live in other counties across North Carolina and will roll out to other districts over the coming months. So far, users report that Odyssey is more labor intensive than the current in-person filing process and limits the number users. Current users report that the system initially slows down the flow of court and the number of cases that can be heard in a single court setting. DD Brewer also pointed out that the system limits how other cases, such as domestic cases, can be retrieved and utilized to ensure safety in Child Welfare cases. One of the reasons for this limitation is that the user has to be able to access other parts of the system, which are protected and often require the user to be aware of other cases in the first place.

3. Environmental Health Appeals Update – Justin White

Justin White, Deputy Director of Public Health shared the following update on the Office of Administrative Hearing Case for Environmental Health:

- This case was regarding a property that had a house built on it in 2019. The environmental health unit received a repair application for a septic failure in late 2023 and a new septic system was installed in early 2024.
- The environmental health program followed all protocol on evaluating, designing, and inspecting the 2019 system and 2024 system.
- Our office felt there was modifications made to the site by the General Contractor that affected the operation of the 2019 system.
- When the property owners requested further review, the state consultant and licensed soil scientist from the state visited the site for follow up.

The report from NCDHHS representatives mentioned above deemed there was no wrongdoing by the county local health department and that lateral water movement was the apparent cause of the malfunctioning system (which they were unable to determine the source).

- Our office feels that the site manipulation from the general contractor caused the water movement issues.
- The owners then files a claim with the Office of Administrative Hearings for a settlement of the funds they had spent.

- The AGs office felt that the state wanted to settle and pay in conjunction with the county. After review with county attorney and presentation in closed session with the county commissioners, the county determined we would not want to settle.
- The AGs office then requested all documentation that we had along with a lengthy write-up of events with our statements of information for the scheduled court date.
- Within 48 hours, we were able to put together all requested documentation and send back to the AGs office.
 - At the time of submission, a response was quickly returned notifying us that the State and AGs office had already agreed to a settlement with the property owners of site in question – without the documentation requested from Davie.

VI. Action Items

1. Senior Services Advisory Board Members – electronic vote results

An electronic vote occurred to accommodate delayed Senior Services Advisory Board appointments that were on hold until the Senior Services Manager was hired. An electronic Board vote was requested and there were eight out of twelve members responding to approve the following Senior Services Advisory Board Members. Four members did not vote.

- Ronni Barney
- Jenny Stevenson
- Benita Finney (Commissioner)
- Jeff Smith
- Michael Brannon
- Brent Shoaf (Commissioner)

Vote 1: Richard Poindexter made a motion to approve Action Item #1 as presented. Sara Buchanan seconded. The motion carried.

2. Senior Services – Bylaws

Senior Services updated its Bylaws from 2020 to include the following language and content changes:

- -Changed 12 members to 9 members
- -Changed 8 members must be 55 and older to 6 members (SCOPE rules are 60% must be seniors)
- -Changed 3 year commitment to 2

Vote 2: Kathy Cornatzer made a motion to approve Action Item 2 as presented. Richard Poindexter seconded. The motion carried.

3. Senior Services Meals on Wheels Termination Policy

Senior Services also updated its Meals on Wheels Termination Policy. The updates all relate to bullet 4 on the document.

- -3 cancellations without notice and you (the participant) will be suspended from services
- -must call by 12:30 the day prior for cancellation (a lot of people call the morning of and we have already placed order)

Vote 3: Sara Buchanan made a motion to approve Action Item 3 as presented. Aimee Farr seconded. The motion carried.

4. Closed Session Meeting Minutes – November 19, 2024. **Separate handout that must be returned.**

Vote 4: Kathy Cornatzer made a motion to approve November 19, 2024 Closed Session meeting minutes as presented. Richard Poindexter seconded. The motion carried.

5. Steve Curl – Board Member Application for consideration. **(Separate handout).**

Vote 5: Sara Buchanan made a motion to nominate Steve Curl's as Engineer Member to the DCHHS Board for consideration and vote to the Board Commissioners as presented. Aimee Farr seconded. The motion carried.

VIII Consent Agenda

1. Financial and HR update (pages 20 and 21 in you packets)

The financial report overall looks good. For DCHHS as a whole, revenue is up by over a half million dollars as compared to last fiscal year. Expenses are up \$377,000 as compared to last year; and county contributions are down almost \$250,000 as compared to last year at this time. Public Health is still awaiting Medicaid Cost Settlement 10% hold back amounts for at least three fiscal years, and Senior Services had a few one-time grants go away. Domestic Violence will begin showing big changes in revenue and expenses as they had over \$250,000 in one time grants funds that we typically do not receive.

The staffing update shows there are 9 total openings in Health and Human Services – 6 in DSS, 2

in Health and 1 in Senior Services. Child Welfare has several of the DSS openings. We continue to search for qualified candidates, but are currently utilizing contract social workers to carry out responsibilities and workloads of vacant positions.

Vote: Aimee Farr made a motion to approve consent agenda items as presented. Sara Buchanan seconded. The motion carried.

X. Director's Comments

Director comments are presented during the meeting and will be provided in writing to HHS Board Members as well.

- **Budget Update: Federal Funding and Domestic Violence Funding**– Davie Center for Violence Prevention was notified about a \$54,000 funding cut from Family Violence Prevention and Services Act – Core grant. To our knowledge, this is the first time historically that Davie’s funds have been cut completely. All county-government associated entities in our area received notices about FVPSA funding loss. Since this grant is awarded (or not) off schedule from other grants, almost \$10,000 was spent from this grant before we learned it was not being awarded this year. Brandi is working to accommodate with other grants as allowable. There are other federal and state funding concerns for Health and Human Services, specifically public health, DSS and Senior Services. There are 14 public health programs being reviewed and considered for potential federal funding cuts, as are meals on wheels, congregate meals and several DSS programs and service areas. Davie Center for Violence Prevention is the only group to-date to receive official notification about federal funding cuts.
- **Generator Update: Vaccine Relocation.** As a reminder, Public Health secured \$240,000 in funding from NCDHHS to support the purchase of a generator to ensure access to care during power outages, and continuous power supply to vaccine refrigerators. The generator purchasing and activation timelines are below per Brad Blackwelder with the County’s General Services department:
 - June 13, **2023** – PO for project generated
 - June 23, 2023 – December 2024 : 18 months lead time for delivery
 - February 6, 2025 : DCGC-HHS Generator Swap out (Old to New)
 - February 8, 2025 : DCGC – HHS Duke Power change out/wired for New Generator
 - February 10, 2025 : Dodge Generator (Old HHS Generator) set on pad
 - As of February 20, **2025** : Both Generators were awaiting Factory or Contractor Start ups

Public Health had to relocate vaccine and vaccine refrigerators three times since February 6, 2025, which involves door removal, double door frame separation, and rolling vaccine refrigerators to the

Sheriff's Department to access generator power. General Services has worked with us on relocations and scheduling. We were awaiting Factory or Contractor start-ups, which have been rescheduled 3 times to date, but they finally completed the project and manufacturer testing yesterday, February 24, 2025. The generator activation will hopefully prevent ongoing power outages and vaccine relocation or waste in the future.

- **Senate Bill 58:** Senate Bill 58 is included in your Board packet for informational purposes. (Page 23 in your packet)
- **Avian Influenza and Provider Updates:** The NCDHHS Presentation on Avian Flu is included in your Board packet. (Information begins on page 24 in the Board packet)
- **Save the Date: Recovery Road 2.0:** June 13, 2025 at Davie High School.

XI. Other Business

XII. Closed Session:

143-318.11. (1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes

Chairman Renegar read the General Statute related to closed session and called for a motion to enter into closed session.

Vote: Richard Poindexter made a motion to enter into closed session. Kathy Cornatzer seconded. The motion carried.

Vote 5: Aimee Farr made a motion to end closed session. Sara Buchanan seconded. The motion carried.

XIII. Adjourn -

Vote 5: Richard Poindexter made a motion to adjourn the meeting. Kathy Cornatzer seconded. The motion carried.