



Davie County Health and Human
Services 154 Government Center
Drive, Mocksville, 27028 12:00 PM

AGENDA

DAVIE COUNTY HEALTH & HUMAN SERVICES BOARD

Regular Meeting November 19, 2024

Roll Call/Sign in

Attendee Name	Title	Status	Arrived
Brian Baker	Optometrist	Present	
Joe Boyette	At-Large/Consumer		Absent
Kathy Cornatzer	Nurse/At-Large/Consumer	Present	
Andreia Collins	Social Worker/Consumer	Present	
	Engineer		Vacant
Jessica McCaskill	Veterinarian		Absent
Richard B. Poindexter	Commissioner	Present	
Terry N. Renegar	Chairman	Present	
Andrew Rivers	Dentist	Present	
Aimee Farr	Psychologist	Present	
Sherri Jefferies	At-Large/Consumer	Present	
Clio Austin	Physician	Present	
Sara Buchanan	Pharmacist	Present	

I. Call to Order

“Pursuant to NCGS 160A-86 and the Davie County HHS Code of Ethics and Conflict of Interest Section included in the HHS Board Operating Procedures adopted September 22, 2020, I would ask

each of you before you adopt the agenda today if there is any actual, potential or perceived conflicts of interest with respect to any matter on the proposed agenda which will come before the Board today for a vote. If so, please speak up and let the Board know at this time before the agenda is adopted.”

Mr. Renegar called the meeting to order and asked members to review the conflict of interest disclosure section from the HHS Board Operating Procedures. Mr. Renegar asked if there were conflicts with anything being presented. None noted.

II. Invocation

Chairman Renegar provided the invocation.

III. Discussion & Approval of Agenda

1. Approval of Agenda: November 19, 2024

Vote: Clio Austin made a motion to approve the November 19th meeting agenda as presented.

Aimee Farr seconded. The motion carried.

IV. Review of Minutes

1. Consolidated Human Services Board Meeting – September 24, 2024

Vote: Kathy Cornatzer made a motion to approve the September 24, 2024 meeting minutes as presented. Sara Buchanan seconded. The motion carried.

V. Presentations

- **Veterans Day Event Highlights** – Michelle Ellis

Michelle Ellis provided an update on the success of Senior Services Veterans Day event. The event introduced new entertainment by a professional recording artist and veteran this year. Michelle and her team received positive feedback and requests to secure the same performer/entertainer for next year's event. There were 140 veterans and family members served during the lunch event, and 140 served at the dinner event.

- **Environmental Health Update (Restaurants and Grant)- Justin White**

- a. Justin White provided the following updates related to environmental health.

NEHA FDA RFFM Grant

- i. Davie County Public Health, environmental health section applied for the NEHA FDA Retail Flexible Funding Model grant. The National Environmental Health Association and Food and Drug Administration Retail Flexible Funding Model Grant Program provides funding to State, Local, Tribal, and Territorial retail food regulatory agencies as they

advance conformance with National Retail Food Regulatory Program Standards. This program works to reduce the occurrence of foodborne illness risk factors and implement and attain conformance with the Retail Program Standards.

There are three portions of the grant totaling \$22,500. 1) The first is \$5000 for completion of self-assessment of all 9 standards plan, and a strategic improvement plan from the self-assessment completion 2) the second is \$10,000 for Mentee/Mentor program. This would allow staff to work with already establish county programs to learn and build off their successes and failures. The program also funds trainings and workshops for staff to work on specific standards 3) and finally, \$7,500 is available to advance training. Funding allows for any in person food protection training or SAVA, including workshop, FDA food seminar, or conference.

These funds would be used for current staff time, new trainings/travel that was previously unattainable, and any material and equipment needed to push our Food Program to the next level of Program Standards for preventing foodborne illnesses within Davie County.

b. Inspection Grades in in the Davie Enterprise Record

- i. Monthly, public health will be sending the inspection grades completed for local food service facilities to Davie County Enterprise Record for publishing. These grades and inspections are already public records, but sharing with the paper will bring awareness about food inspection grades to residents of the county.

c. Restaurant Updates

- i. In process - Hibachi Restaurant in the old Deano's location
- ii. Open - Thai restaurant in Bermuda Run
- iii. Future – Zaxbys in Mocksville beside Sheetz
- iv. Future – Cookout in Mocksville at the old Sagebrush location
- v. Mobile food units in Davie continue to increase

- **Foster Care Sponsorship** – Katie Brewer

Child Welfare is short on sponsorship for children in foster care this year, especially in light of donations and support going to Western North Carolina. Deputy Director (DD) Katie Brewer shared that none of the children in care are sponsored. Due to the time crunch (since gifts need to be distributed by the end of the first week of December), the Department has streamlined requests for children into the following

categories: diapers (all sizes), wipes, socks (all sizes), Legos and art supplies. DD Brewer encouraged individuals to email Meagan Hedrick at: mhedrick@daviemountync.gov to facilitate donations.

VI. Action Items

- No Action Items

VIII Consent Agenda

- Financial and HR update

Suzanne shared the year to date financial comparison for period 4 – or through October. Through October, county contributions for Health and Human Services were \$248, 455 less than they were in October of last year.

- Suzanne also reviewed staffing changes since the last update.

OPEN POSITIONS:	9/21/24- 11/18/24
Overall:	10
DSS:	6
Health:	2
Bus Ops	0
Senior Services	2
Domestic Violence:	0
NEW EMPLOYEES:	
Overall:	7
DSS:	2
Health:	2
Bus Ops	1
Senior Services	1
Domestic Violence:	1
Contract Workers:	0
Promotions	
Overall:	1

DSS:	1
Health:	0
Bus Ops	0
Senior Services	0
Domestic Violence:	0
RESIGNATIONS/TERMINATIONS	
Overall:	1
DSS:	0
Health:	0
Bus Ops	0
Senior Services	1
Domestic Violence:	0
Contract Workers:	0
FMLA/Leave	
Overall:	4
DSS:	3
Health:	1
Bus Ops	0
Senior Services	0
Domestic Violence:	0
INTERIM POSITIONS:	
Overall:	3
DSS:	1
Health:	1
Bus Ops	0
Senior Services	1
Domestic Violence:	0

Vote: Brian Baker made a motion to approve the financial year-to-date comparison report as presented. Kathy Cornatzer seconded. The motion carried.

X. Director's Comments

Director comments are presented during the meeting and will be provided in writing to HHS Board Members as well.

- **Board re-appointments**

Ms. Wright reported the Davie County Board of Commissioners voted at the November 2024 meeting to reappoint Terry Renegar as a Commissioner Member for the DCHHS Board, and Andrew Rivers as the Dentist Member for the Board. Ms. Wright thanked everyone for their continued service to the DCHHS Board, and shared her appreciation for those willing to be re-appointed for another four year term.

- **Capital Projects**

Davie County Health and Human Services submitted three capital projects for funding consideration this year. The projects include grant funded renovations at Davie Center for Violence Prevention, a second request with technology additions for Senior Services (sound system, audio visual and WIFI upgrades), and secured parking for Government Center staff. The original plans for the Government Center included secure parking behind the building for staff. Secure parking was implemented for the Sheriff's Office side of the facility during the original renovation and construction project, but not the DCHHS side. Due to increased use of the Government Center facility and training room(s), parking is filled to capacity most days, which leaves staff without sufficient parking spaces.

- **Staff Recognition/Appreciation/Announcement**

Annual services awards were recently presented to Davie County employees and there were several Davie County Health and Human Services staff members recognized for significant service milestones. Twelve DCHHS employees were recognized for 5 years of service, one employee for 10 years of services, two for 15 years of services, one for 20 years of service, and two for 25 years of service to Davie County. In total, eighteen (18) DCHHS employees celebrated significant service anniversary milestones this year.

Ms. Wright also wanted to make the Board aware of her appreciation for all staff. There have been difficult circumstances and staff shortages recently (for a variety of reasons), which has resulted in multiple staff across all departments working above and beyond. Staff have served in interim roles while we work to fill positions or to support the work of those out on FMLA. In most cases, interim staff carry their workload and the workload of others. In addition, there have been normal and extenuating circumstances resulting in staff working long hours, some overnight, and some to support other counties and their residents with services while they recover from Hurricane Helene. Staff working normal hours are still working harder than ever to support those (with workloads) who are working longer hours, multiple roles or for multiple counties.

Ms. Wright shared that one of the individuals carrying the work of two will have her workload somewhat

return to normal after December 16, 2024. Michelle Ellis has been serving in her normal role as Assistant Senior Services Manager, and also serving as Interim Senior Services Manager. During the meeting Ms. Wright announced Brent Harpe as the new Senior Services Manager for Davie County. Mr. Harpe will join Health and Human Services/Senior Services for his first day employment December 16, 2024.

- **Provider Search**

The Division of Public Health (health department) continues its search for a pediatric provider (Pediatrician, Pediatric Nurse Practitioner, or Physician Assistant) to provide acute, routine physicals and preventive services. There have been challenges with recruitment of both full and part time providers since our full time pediatrician relocated out of state.

XI. Other Business

There was no old business to address.

XII. Closed Session:

143-318.11. (1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.

Vote: Kathy Cornatzer made a motion to enter into closed session. Sara Buchanan seconded. The motion carried.

Vote: Aimee Farr made a motion to end closed session. Brian Baker seconded. The motion carried.

XIII. Adjourn -

Vote: Sara Buchanan made a motion to adjourn the meeting. Kathy Cornatzer seconded. The motion carried.