Board of Commissioners
Mark Jones, Chair
Benita Finney, Vice Chair
Richard Poindexter
Terry Renegar
M Brent Shoaf

Brian Barnett
County Manager
Commissioners Room
123 S. Main Street
Mocksville, NC 27028
September 19, 2024
9:00 AM

MINUTES
Davie County - Board of Commissioners
Work Session

1. Meeting Called to Order - Chair Jones

The meeting was called to order at 9:00 AM

2. Invocation - Kelly Funderburk

Invocation was offered by Kelly Funderburk.

3. Pledge of Allegiance - Robin West

The Pledge of Allegiance was led by Robin West

4. Adopt Agenda - Chair Jones

Commissioner Renegar made a motion to adopt the agenda. Vice Chair Finney seconded the motion. All were in favor, and the motion passed 5-0 (Mark Jones, Benita Finney, Richard Poindexter, Terry Renegar, M Brent Shoaf)

5. Report to Board

   a. August 2024 Financial Presentation - Robin West

Robin West spoke about the financial summary report.

6. Pending Action Items

County Manager, Brian Barnett reviewed the pending action items that will be presented on the October 7th Commissioners Meeting.

   a. Board Appointments / Board Re-Appointments

- Appointment - Juvenile Crime Prevention Council; Rev. James Grant
- Re-Appointment - Juvenile Crime Prevention Council; Justin Stutts, Clyde Scott

- Replacement - Juvenile Crime Prevention Council; Ethan Carter to replace Tony Renegar
- Re-Appointment - Davie County Planning Board; Andrew Backus

b. October Proclamations

- Domestic Violence Awareness Month
- Breast Cancer Awareness Month
- Fire Prevention Week - October 6–October 12
- Family Promise Week - October 6–October 13

c. Resolution Supporting The Request For Statewide Contingency Funds for Fernwood Drive Paving

d. Resolution Authorizing Suit

7. Discussion Items

a. Mowing / Lawn Care - Brad Blackwelder

Brad Blackwelder presented the Commissioners with a PowerPoint concerning the current mowing / lawn care contractors. He explained the idea and information about bringing this contract in-house.

Brad explained that he would be comfortable with action taken by November regarding the mowing contract.

b. New GIS System - John Gallimore

John Gallimore and Danny Smith walked the Commissioners through the process of getting to the new GIS system and a quick rundown of how to work the program. John explained the improved benefits of this new program.

c. Revaluation - Jamon Gaddy

i) Reappraisal 2025

Tax Administrator, Jamon Gaddy presented a PowerPoint explaining the reappraisal process for the Tax office.

Jaom Gaddy stated he is estimating a Countywide range of 40%-45% increase in tax values of properties from the last revaluation.

d. October Work Session Topics - Brian Barnett

County Manager, Brian Barnett explained that the October work session would need to be short due to a scheduling conflict with the Commissioners. Chair Jones stated he would like to see the updates on growth from Johnny Easter.

8. Commissioners' Comments

The Commissioners are thankful for the attendance today.

9. Adjourn

Commissioner Poindexter made the motion to adjourn. Vice Chair Finney seconded the motion. All were in favor, and the motion passed 5-0 (Jones, Finney, Poindexter, Renegar, Shoaf)

APPROVED

Mark Jones, Chairman
Board of County Commissioners

Attest

Karen E. Logan

Karen Logan, Clerk
Board of County Commissioners

August 2024 Financial Summary

September 19, 2024

DAVIE COUNTY NORTH CAROLINA

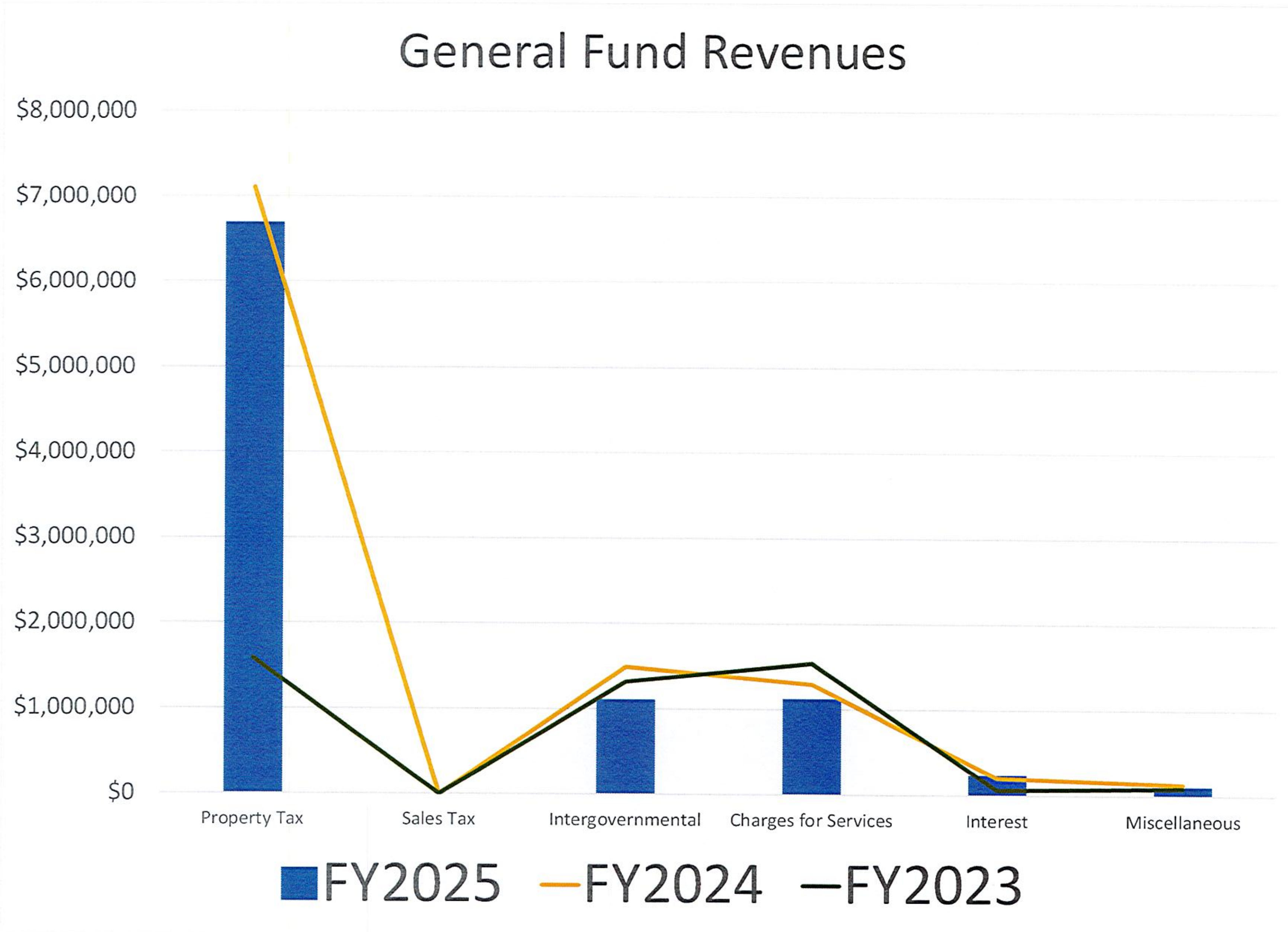
Monthly Financial Summary Report

Fiscal Year Ending June 30, 2025

Reporting Period: August 31, 2024

General Fund

	Revised 2025 Budget	Comparison of Monthly Revenues & Expenditures (YTD) FY2025	FY2024	Over/(Under) 2024	Explanation of Variances from FY2024
Revenues					*Revenues decreased $954,162*
Property Tax	$ 45,317,273	$ 6,697,645	$ 7,115,285	$ (417,640)	Property Tax bills were mailed July 21, 2024; timing of payments
Sales Tax	14,760,000	-	-	-	All Sales Tax revenue received prior to September 30 is for the prior fiscal year
Intergovernmental	8,846,852	1,114,401	1,494,435	(380,034)	Timing of revenues
Charges for Services	7,620,579	1,128,572	1,297,157	(168,585)	Timing of revenues
Interest	1,025,000	242,749	207,617	35,132	Increase in interest earnings rate (August 2024 Capital Management rate is around 5.23% vs 5.00% prior year)
Miscellaneous	2,105,176	108,354	131,390	(23,036)	Timing of misc grants
Fund Balance Appropriated	6,379,318	-	-	-	Budgetary line only
Total Revenues	$ 86,054,198	$ 9,291,721	$ 10,245,884	$ (954,162)	YTD Revenues are 10.80% of Estimated Revenues vs 11.91% in prior year
Expenditures					*Expenditures decreased $948,687*
General Government	17,087,841	2,301,839	4,776,720	$ (2,474,881)	Cap Project Fund contribution FY24 made in July 23 $2.7M diff; timing of purchases
Public Safety	25,461,364	3,791,093	2,846,288	944,804	Timing of purchases of equipment and software licenses
Environmental Protection	307,152	89,842	40,969	48,873	Small increase in Soil & Water Conservation allocation; NC Forestry expenses slightly different; timing of payments
Economic Development	445,655	51,132	37,372	13,760	Personnel costs and timing of purchases
Human Services	13,614,558	1,592,624	1,193,704	398,920	Personnel costs and timing of purchases
Cultural & Recreational	2,352,403	424,788	351,422	73,366	Timing of purchases and payrol and Community Recreation grants differences
Educational	18,404,512	2,684,537	2,631,608	52,929	Increase in Schools current expense per interlocal agreement
Debt Service	8,380,713	103,216	109,675	(6,459)	Difference in debt amortizations
Total Expenditures	$ 86,054,198	$ 11,039,070	$ 11,987,757	$ (948,687)	YTD Expenditures are 12.83% of Total Annual Expenditure budget (16.67% is two-twelfths)
Operating Transfers In	-	-	-	-	
Revenue Over/(Under) Expense	$ -	$ (1,747,349)	$ (1,741,874)	$ (5,475)	


General Fund Revenues
$8,000,000
$7,000,000
$6,000,000
$5,000,000
$4,000,000
$3,000,000
$2,000,000
$1,000,000
$0
Property Tax
Sales Tax
Intergovernmental
Charges for Services
Interest
Miscellaneous
FY2025
FY2024
FY2023

DAVIE COUNTY NORTH CAROLINA

Monthly Financial Summary Report

Fiscal Year Ending June 30, 2025

Reporting Period: August 31, 2024

Public Utilities Fund

	Revised 2025 Budget	Comparison of Monthly Revenues & Expenditures (YTD) FY2025	FY2024	Over/(Under) 2024	Explanation of Variances from FY2024
					Operating Income decreased -$813,577
Operating					
Charges for Services	$ 9,027,266	$ 1,517,663	$ 1,496,649	$ 21,014	Water sales higher $8.3k; Connection fees $47k lower; Sewer sales $23k lower; FEMA from Eta FY23 $716k
Cost of Services	$ (7,263,304)	(962,319)	(878,378)	(83,941)	Timing of purchases
Operating Income	$ 1,763,962	$ 555,344	$ 618,271	$ (62,927)	
Debt Service	$ (1,045,962)	$ 40,147	$ 37,643	$ 2,504	
Transfer to Capital Projects	(718,000)	-	(874,000)	874,000	Capital Projects contribution will be made later in FY
Net Income (Loss)	$ (0)	$ 595,491	$ (218,086)	$ 813,577	

Notes for both funds	New Grade/Step program was implemented July 1, 2024; merit increase of one step (1.25%) occuring throughout the year at employee anniversary dates

General Services
Grounds Maintenance

September 19, 2024
BOCC Work Session

County Facility and Grounds Overview

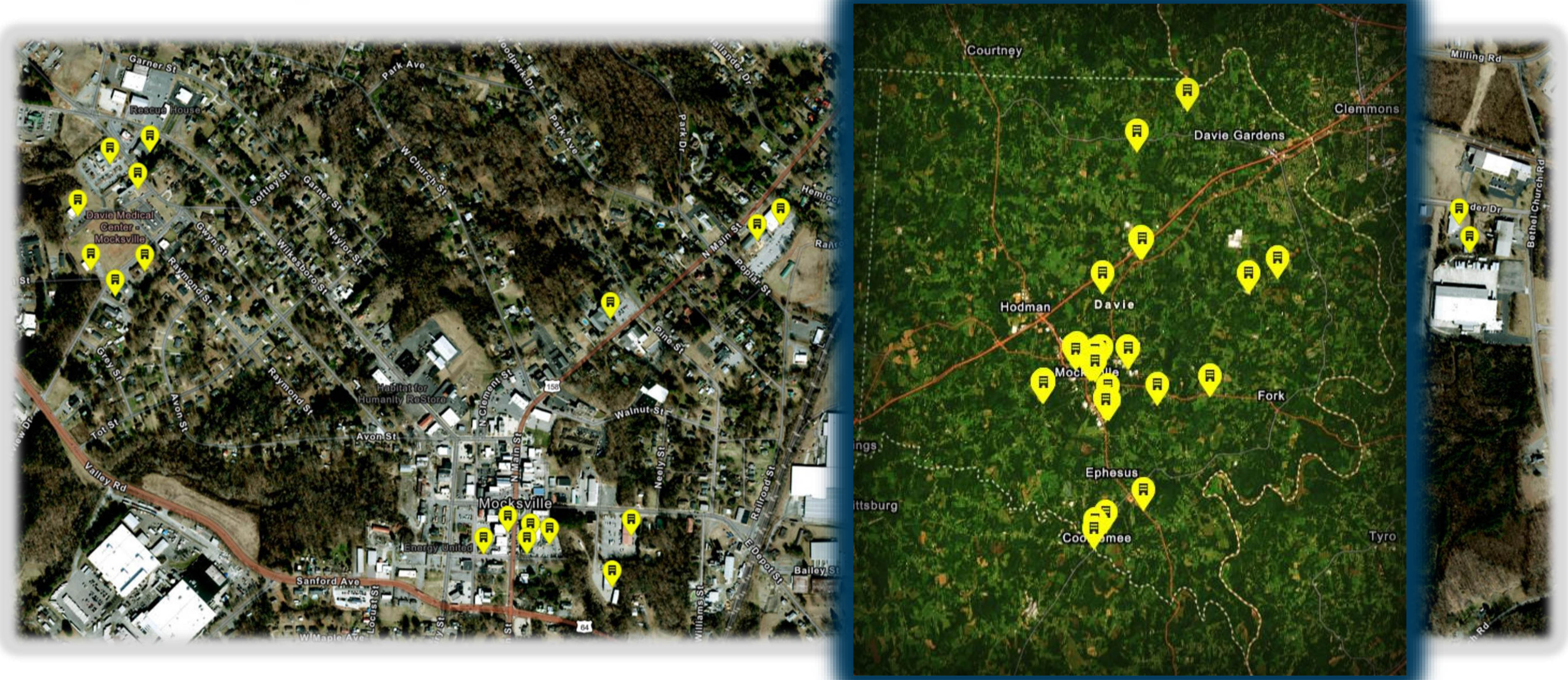
The County of Davie operates and maintains 28 locations

Historically – and currently – the County has provided these services through contractual agreements.

- Mowing
- Edging
- Weed control
- Mulch
- Fertilizing

DAVIE COUNTY
GENERAL SERVICES

County Facility Locations



Background & Issues

2024 Bids

- 11 BIDS RECEIVED
- $100,000 - $480,000

Additional Services and Expenses

- MULCHING (300 YRDS)
- PRESSURE WASHING
- PRUNING LARGER SHRUBS

Concerns

- POOR CURB APPEAL
- LACK OF PRIDE AND ACCOUNTABILITY
- UNDER BID
- ABILITY TO CONTINUE

Common Issues and Complaints with Current Vendor

- FREQUENCY OF MOWING
- QUALITY OF WORK
  - WEEDS
  - SPRAYING
- MICROMANAGE
- SUB CONTRACTING WORK
- FAILURE TO FULLY EXECUTE CONTRACT
- RESIDENTIAL PRIORITIES
- PROPERTY DAMAGE

Concerns and Substandard Quality of Work

County Facility and Grounds Proposal

Proposed Solution

The expansion of General Services would include a **Grounds Division** with technicians that will allow the County to have more control and supervision with our properties' visual appearance and maintenance, while providing additional services that the current lawn services contract does not address.

DAVIE COUNTY
GENERAL SERVICES

Lawn Services

- Mowing
- Trimming & Edging
- Sidewalks & Parking Lot Blowing
- Equipment Maintenance

Grounds

- Dumpster Corral and Parking Lots
- Pick up debris and trash around locations
- Empty exterior trash cans and smoking receptacles
- Weed Control (landscape beds, parking areas)
- Landscape planting & pruning

Seasonal

- Leaf Removal
- Mulching
- Landscape pruning
- Hazardous Weather Clean-up
- Inclement Weather (Snow & Ice removal)

Delivery-Transport-Moving

- Office move request
- Furniture disposal
- Storage transportation
- Heavy deliveries, mail or supplies
- Unloading of deliveries

Events – Election Services

- Setup Event space
- Breakdown Event space
- Transport chairs, tables, equipment
- Transport Election equipment

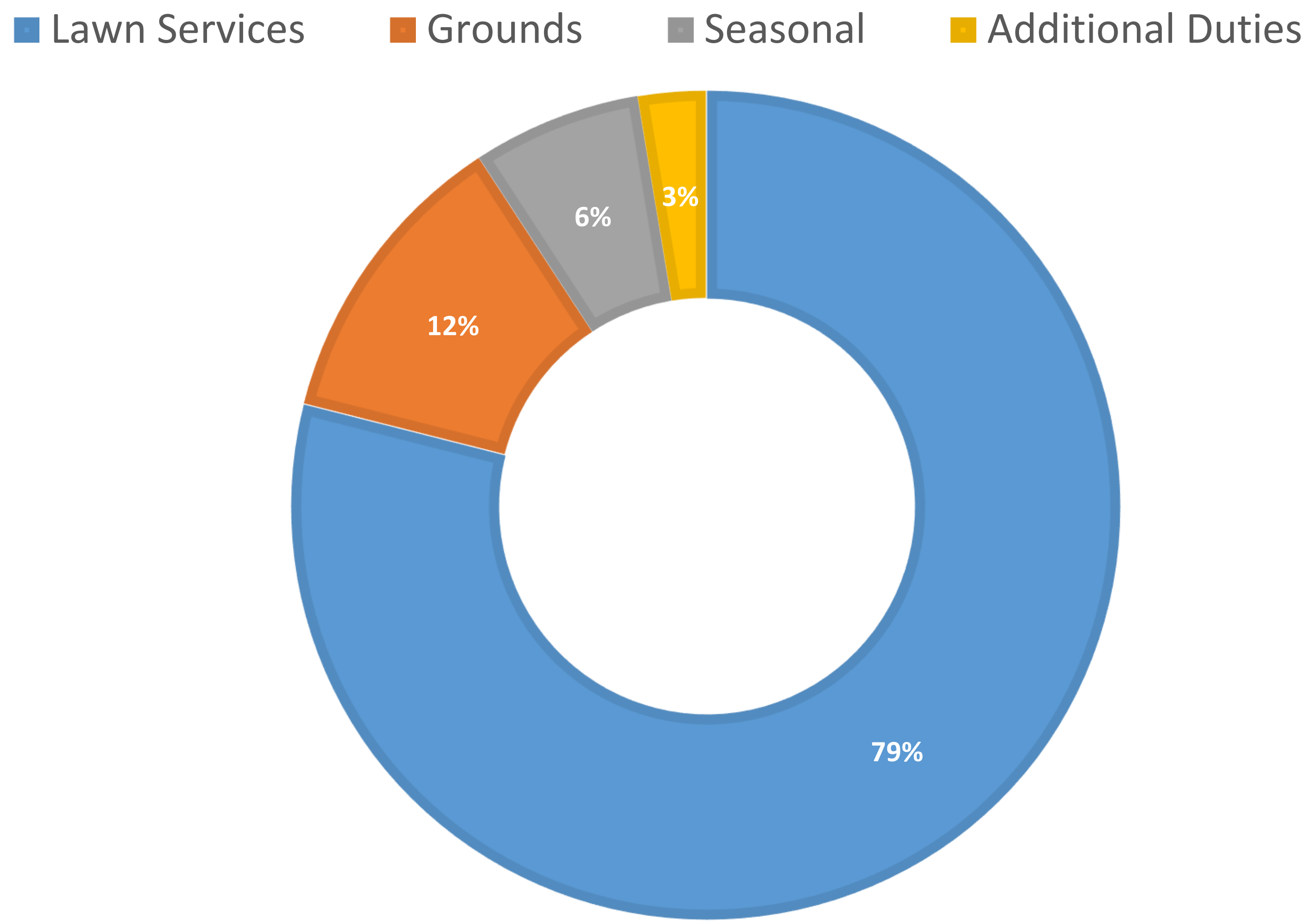
Facility Maintenance

- Part & Supply pickup
- Vehicle transport
- Flag Detail
- Pressure Washing
- Wash General Services Fleet vehicles
- Other duties as assigned

ADDITIONAL DUTIES AND SERVICES

Duties and Workload Breakdown

ANNUAL ESTIMATED LABOR HOURS



Staffing and Equipment Investment

STAFF

- GROUNDS CREW LEADER
- GROUNDS TECH II
- GROUNDS TECH II
- GROUNDS TECH I

EQUIPMENT

- (3) SCAG CHEETAH 61"
- (2) SCAG CLAM BAG SYSTEM
- (1) SCAG LIBERTY 42"
- (1) WALKER C231
- (4) STIHL WEED EATER
- (4) STIHL BLOWER
- (4) STIHL SPRAYER
- (2) KAUFMAN TRAILER
- (1) KUBOTA L4060 HST
- (2) ¾ TON PICKUP TRUCKS
- *All equipment is on State or National Coop. Contract Pricing. (not trailers)

YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
STAFF 256,000	266,000	277,000	288,000	299,000
EQUIP. 200,000	4,000	23,000	22,000	101,000
TOTAL $456,000	$270,000	$300,000	$310,000	$400,000