



855855 Davie County Health and
Human Services 154 Government
Center Drive, Mocksville, 27028
12:00 PM

AGENDA

DAVIE COUNTY HEALTH & HUMAN SERVICES BOARD

Regular Meeting July 30, 2024

Roll Call/Sign in

Attendee Name	Title	Status	Arrived
Brian Baker	Optometrist	Present	
Joe Boyette	At-Large/Consumer	Present	
Kathy Cornatzer	Nurse/At-Large/Consumer	Present	
Andreia Collins	Social Worker/Consumer	Present (Virtual)	
	Engineer	Vacant	
Jessica McCaskill	Veterinarian		Absent
Richard B. Poindexter	Commissioner	Present	
Terry N. Renegar	Chairman	Present	
Andrew Rivers	Dentist	Present (Virtual)	
Aimee Farr	Psychologist	Present (Virtual)	
Sherri Jefferies	At-Large/Consumer	Present (Virtual)	
Clio Austin	Physician		Absent
Sara Buchanan	Pharmacist	Present	

I. Call to Order

“Pursuant to NCGS 160A-86 and the Davie County HHS Code of Ethics and Conflict of Interest Section included in the HHS Board Operating Procedures adopted September 22, 2020, I would ask

each of you before you adopt the agenda today if there is any actual, potential or perceived conflicts of interest with respect to any matter on the proposed agenda which will come before the Board today for a vote. If so, please speak up and let the Board know at this time before the agenda is adopted.”

Mr. Renegar called the meeting to order and asked members to review the conflict of interest disclosure section from the HHS Board Operating Procedures. Mr. Renegar asked if there were conflicts with anything being presented. There were no conflicts self-reported by any Board member.

II. Invocation

Chairman Renegar provided the invocation.

III. Discussion & Approval of Agenda

1. Approval of Agenda: July 30, 2024

Chairman Renegar asked members to review the agenda and called for a vote.

Vote: Kathy Cornatzer made a motion to approve the agenda for July 30, 2024 as presented. Joe Boyette seconded. The motion carried.

IV. Review of Minutes

1. Consolidated Human Services Board Meeting – May 28, 2024

Chairman Renegar asked members to review meeting minutes from May 28, 2024 that were sent out prior to the meeting. He then called for a vote.

Vote: Kathy Cornatzer made a motion to approve the minutes from May 28, 2024 as presented. Joe Boyette seconded. The motion carried.

V. Presentations

- Medicaid Managed Care Tailored Plan – Katie Brewer and Felecia McSwain

Katie Brewer, Deputy Director of Child Welfare, and Felecia McSwain, Program Administrator for Economic Services, provided updates on the impact of Medicaid Managed Care Tailored Plan to their overall child welfare and economic services operations.

- Child Welfare Assist (Dr. Austin) – Katie Brewer

Katie Brewer thanked Dr. Austin, DCHHS Board Member and Pediatrician at Mocksville Pediatrics, for helping the foster care team recently ensure targeted placement for a child in foster care in an emergency

situation. Partnerships with community partners are essential for ensuring children with behavioral health and developmental challenges receive specialized care.

- Child Support YE Update – JoLene Rivers

JoLene Rivers, Child Support Supervisor, provided a child support update to the Board. Mrs. Rivers shared that the child support unit was recognized for finishing 3rd in the state for Total Collections for SFY 2024, and exceeding all county metrics and data reliability requirements. This team finished 1st in the state for total collections last year, but experienced a staffing vacancy and have been without one child support agent for most of the fiscal year. Ms. Wright also announced Ms. Rivers' recent promotion to Child Support Supervisor. Ms. Rivers has been serving as the Lead Child Support Agent for several years, but was recently promoted to the unit supervisor.

VI. Action Items

- Closed Session Meeting Minutes - February 27, 2024, May 28, 2024

The vote on closed session meeting minutes from February 27, 2024 and May 28, 2024 was tabled until the next meeting due to lack of quorum. While there was a quorum for the full meeting, many members were present through virtual means and could not review the closed session minutes or vote remotely.

VIII Consent Agenda

- Financial update – Elizabeth Brown

YTD Comparison of Period 13

- **Health** –The increase in revenue in FY23 compared to FY24 was due to timing in the change from the traditional Medicaid Cost settlement to the Separate Direct payments (SDP) and receiving a backlog of payments from the State. In FY 23, we received a total of \$1,384,604.00 in Medicaid Cost Settlements and Separate Direct Payments.
- Our revenues are under due to the way separate direct payments are received. We have only received 2 payments in 2024 FY, but are still owed 3rd and 4th quarter payments, which will be applied to 2025. With that, 2024 expenses exceed revenues for the 2024 year end. However, once 3rd and 4th quarter payments are received, total revenues should exceed expenditures by \$20,000. Unfortunately, the year shows differently, but hopefully 2025 will show a significant excess if payments are timely.
- Overall, Health was within the County allocated budget for FY2024.
- **DSS** – There is a decrease in revenue from FY23 to FY24 due to multiple reasons including reduction on ARPA funds, Medicaid reimbursement, a decrease in the Energy Program and Crisis Assistant Program

- and staff vacancies. The ARPA funds received in FY23 were additional funding were not received in FY24. Medicaid Eligibility and Effort (ENE) change how billing is reimbursed this year. Anyone who is not directly working Medicaid can no longer be reimbursed at the 75/25 rate, but at 50/50. The was a reduction in funds to the Energy Program and Crisis Assistant Program are due to the state now sending direct payment to the vendors instead of funding the County to send payment to the vendor.
- Expenses are slightly increased compared to FY23 due to spending down the ongoing Medicaid Expansion Allocation funds.
- Overall, DSS was within the County allocated budget for FY2024.
- **Senior Services-** The increases in revenues for 2024 are due to receiving an increase in funds for the ARPA Senior Center Community expansion, registrations, local income homebound meals, grants and donations totaling a combined \$120,522. Expenses were consistent with the previous year and within the budgeted allocation. At year end, Senior Services had \$147,102 less in County contributions than last year.
- **Domestic Violence** –There is an increase in 2024 revenue due to receiving two grants totaling \$158,000. The increase in spending is due to spending for those grants, including the purchase of two vehicles, needed department supplies, the ability to provide direct services for clients, additional training for staff, and fund a part-time services coordinator position. At year end, Domestic Violence had \$35,338 more in County contributions than last year.
- Overall, at the end for FY2024, we remained within the County allocated budget for FY2024 even with \$1,526,406 more in County Contributions compared to last year.
- WIC Audit – Justin White
NCDHHS completes a comprehensive review of local WIC policies and practices, and evaluates overall program administration and compliance with State and Federal policies and regulations.

There were several programmatic strengths identified by the state:

1. Efficient clinic flow with minimal wait time for participants.
2. Staff work well as a team and create a very calm and welcoming environment for participants.
3. The WIC area, particularly the clinic room, is clean and colorful, has items for kids, and the conversation area is comfortable.

4. The peer counselor provides excellent breastfeeding support and contacts exceed requirements.

There were also a few internal items that required a corrective action plan for better practice and efficiency in operation. As noted in previous reports, it is not uncommon, particularly with changes occurring frequently, for auditors to identify ways for local providers to improve practice. This is one of those incidences. A few of the items noted for improvement and compliance with State WIC practice are listed below:

- Media release was missing non-discrimination statement
 1. Davie updated an old hyperlink on the website, that was updated and we also added the new statement template to Sharepoint to use for any media
- Activity log for local agency outreach efforts was not up to date
 2. Annual activity log has now been created and saved in sharepoint and is scheduled to be reviewed quarterly during WIC meetings/QA
- Timesheets
 3. This was new guidance. Processing Assistants can now code their time to Nutrition Education for some activities
 4. Nutritionist to also code time for Client Services for some activities
 5. Based on new guidance timesheets will be reviewed each pay period for new time coding
- Scales to be tested annually
 6. Scale checks were missed for 2023 due to scheduling oversight. Scale calibration was scheduled within the next week from the monitoring visit.
 7. WIC and Clinic now have calendar reminders for calling to schedule each year.
- Referrals and Local Agency Community Resource
 8. Training with staff has been completed on documenting referrals and when referrals should happen. This specific item has also been added to quarterly QA document review
- Breastfeeding Supply Inventory
 9. Nov. 2023 inventory check was missing
 10. A digital form for inventory has been added to sharepoint for completion and has been scheduled to happen during the quarterly QA meetings

All Corrective Action Plans have been completed. We are now waiting for the month of July to finish so a month's review of timesheets can be completed to verify proper time coding

- Economic Services Audit– Felecia McSwain

Felecia McSwain, Program Administrator for Economic Services, provided the following update:

Final REDA results summary for DHHS Board:

Last September I (Felecia McSwain) gave a presentation on the Recipient Eligibility Determination Audit known as the REDA Audit. I explained it was a 10 month process of reviewing 10 Active and 10 negative for a total of 20 cases each month. In September they had just decided to interrupt our REDA audit to complete a 3 month audit for the Franklin v Kinsley policy. REDA picked back up in January. The entire process over the last year has been a bit mind-boggling. Our overpayment statement with an incorrect overpayment of \$800 was sent to Mr. Barnett, which created confusion. I reached out to OST for clarification regarding the overpayment. When given the explanation from the office of compliance I explained the math still did not match up. Our OST representative agreed, so she sent it back and requested more detail. I understand, the office of compliance was questioning if they could give out the calculation used to determine the overpayment. They finally agreed the overpayment was wrong and corrected the amount again sending to Mr. Barnette. I had to be very cognizant throughout the entire process to ensure items were cited by the auditor correctly and that rebuttals were entered correctly. In the end we had a \$330 overpayment and we will have an Accuracy Improvement Plan (AIP). That has not been determined as of yet, but we do have a meeting scheduled August 7, 2024 to discuss this process. Our OST has indicated she has no concerns with us being able to resolve these issues pretty quickly. There were a lot of moving pieces last year that I feel affected our results:

- We had pre-COVID policy, we had COVID (Public Health Emergency & Continuous Coverage) policy—very loose eligibility requirements (Clients statement, no termination of benefits regardless of income or resources), in the middle of REDA we had new post-COVID policy and Franklin v. Kinsley policy introduced.
- Counties were told beginning April 1, 2023 they should be working recertification's two months ahead. In June there was a change in policy and audits were conducted in July/August for which the reviews were already completed based on policy prior to June.
- We have a mixture of Pre-COVID and COVID staff, but most are COVID staff. Each month as we received our findings we would train immediately on the issue cited so it wasn't repeated.
- With all the Medicaid changes over the last year, we are all trying to learn from the

and we will correct any needed issues.

Vote: Commissioner Richard Poindexter made a motion to approve the consent agenda items as presented. Joe Boyette seconded. The motion carried.

X. Director's Comments

Director comments are presented during the meeting and will be provided in writing to HHS Board Members as well.

Suzanne Wright recognized Kim Shuskey for her years of dedicated service to Davie County. This DCHHS Board Meeting would be the last one attended by Mrs. Shuskey before her retirement. After 30 years of service as the Senior Services Director and Deputy Director of Aging and Adult Services, Kim plans to retire August 1, 2025. Senior Services thrived under her leadership.

Community Response Task Force: First mental health and adult services multidisciplinary team meeting
The Mental Health component of the Community Response Task Force had a great first meeting. The group discussed common barriers that affect individuals living with mental health needs and intellectual and developmental disabilities. While the group is still discussing areas of focus, we are taking steps and working collaboratively with Partners Behavioral Health to provide education and outreach to key community stakeholders in efforts to connect individuals with the NC Innovations Waiver. Innovations Waiver services are a critical support for individuals with intellectual and developmental disabilities who are at risk of not being able to live independently as an adult. The average age of individuals in Davie County getting their name put on the waitlist is 22 years old, while the average wait to begin receiving complete Innovations Waiver services is 16 years. Once an individual gets their name on the waitlist to receive their waiver slot, the youth or adult can begin to receive valuable services such as respite care, community navigation, and skill-building. The committee plans to meet monthly.

The adult services MDT meeting was very productive and provided a time for professionals across law enforcement, EMS, adult protective services, and domestic violence to share knowledge and expertise to best support vulnerable adults who experience risks to their safety. While the meetings provide a time to collaborate across disciplines, they also prevent service duplication. During our last meeting the team successfully provided several suggestions for meeting an adult's safety and well-being needs. The team identified the following steps for this particular adult: connection to enhanced mental health services, housing, and food resources. The team will meet quarterly, but communicate regularly.

- Fleet vehicles and purchasing

DCHHS submitted a budget proposal that included 5 replacement vehicles from our fleet. Two of the five were approved for replacement, but financing availability through the County will be October of 2024. The plan was to purchase immediately and replace unsafe vehicles, but October is the earliest possible purchase date. We reached out to Davie County Sheriff's Office to inquire about their fleet and any planned deletions from their fleet. The Sheriff and his team were very accommodating and loaned us two vehicles for DCHHS use until we are able to purchase new ones in October.

XI. Other Business

XII. Closed Session:

143-318.11. (1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes

Vote: Commissioner Poindexter made a motion to move to closed session. Brian Baker seconded. The motion carried.

Vote: Commissioner Poindexter made a motion to close closed session. Kathy Cornatzer seconded. The motion carried.

XIII. Adjourn -

Vote: Commissioner Poindexter made a motion to adjourn. Brian Baker seconded. The motion carried.