

**Davie County Public Library
Board of Trustees Meeting Minutes
July 18, 2024**

Trustee Attendees: Teresa Bivins, Brent Ward, Glenn Mace, David Joyner, Meika Imes, Lisa Nielsen, Jane McAllister. Library Director Derrick Wold. And Guests

Call to Order by Chair Lisa Nielsen

Minutes (Joyner/Imes) unanimously approved

Public Comments – limit of 3 minutes a person, 5 minutes for a group representative; 20 minutes total allotted for comment period.

- Ruth Hoyle, former library director, expressed appreciation for volunteers serving on the board, and surprise that one trustee willing to serve another term was not re-appointed; reminded board that the public library serves a wide variety of people; shared her experience at first getting technology into the library by a 3-2 vote, when it is such an integral part of libraries today; and expressed her hope that the board would support and serve the library mission.

Reports of the Library Director

- Operations Report
 - Library Security: panic buttons for staff now in-house; training to ensue along with situational awareness training for all county employees
 - FY 24 Statistics: met 100% of goals, performance comparable to prior year; Bermuda Run book lockers recording 20 uses/month, higher than at previous location
 - Summer Learning Program
 - Kick Off Event: over 500 registered, 16 new library cards, over 12 display tables from local organizations
 - DCPL Camping Event: 10 attendees, with positive reviews
- Staff Report
 - PT Library Assistant Positions: 2 open positions now filled: Mayeli Garcia Hernandez and Gracie Houser (her 1st job)
 - Full Time Position: Customer Service Supervisor open with numerous applications in
- Budget
 - FY 24 Budget Report: see attached
 - FY 25 Budget: see attached
 - Director Wold said that budget reductions generally result in reduced hours at both locations, as has happened at least twice in the past.

Reports of Committees NONE

New Business

- Board of Trustees Appointees: 2024 direct appointees Mace and Ward given their appointment letters; Mace signed the Code of Ethics statement (see attached)
- Program Proposal to Host and Promote Brave Books Event at Library – Bivins inquired about holding Brave Books' "See You at the Library" program at Cooleemee branch on a Saturday (not

possible given non-budgeted staff time required), or Mocksville. As a private citizen, Bivins can reserve and hold the program in the Mocksville auditorium, but the library cannot sponsor or promote it without also doing the same for groups with other/opposite perspectives.

- “See You at the Library is a national day where thousands of families come together at public libraries to host wholesome story hours that celebrate a return to American, Constitutional, and Biblical values. Families gather with their community to read wholesome children’s books, sing the national anthem, and pray! The goal of this movement is to secure the hearts and minds of the next generation.”
- <https://bravebooks.us/pages/see-you-at-the-library-2024>
- Comments regarding the July 1, 2024 Board of Commissioners meeting – McAllister (see attached)

Adjournment

Next Meeting September 19, 2024

07/11/2024
09:57:24

COUNTY OF DAVIE
HISTORICAL ACTUALS COMPARISON REPORT

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FOR PERIOD 12 OF 2024

ACCOUNTS FOR: 010 GENERAL FUND	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
56120 COOLEEMEE BRANCH LIBRARY					
56120 530330 DEPARTMENT SUPPLIES	.00	176.78	.00	.00	.00
56120 530810 PERIODICALS	622.60	596.59	901.99	1,085.99	1,188.00
56120 540110 TELEPHONE	1,194.21	924.75	1,094.74	1,095.53	1,223.00
56120 540130 UTILITIES	3,203.35	3,159.57	4,036.01	3,465.64	3,940.00
56120 540210 BUILDING & EQUIPMENT RENTAL	6,000.00	5,500.00	6,000.00	6,000.00	6,000.00
56120 540450 PURCHASED SERVICES	906.00	1,281.17	1,186.99	1,170.00	1,270.00
TOTAL COOLEEMEE BRANCH LIBRARY	11,926.16	11,638.86	13,219.73	12,817.16	13,621.00
TOTAL GENERAL FUND	11,926.16	11,638.86	13,219.73	12,817.16	13,621.00
TOTAL EXPENSES	11,926.16	11,638.86	13,219.73	12,817.16	13,621.00
GRAND TOTAL	11,926.16	11,638.86	13,219.73	12,817.16	13,621.00

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COUNTY OF DAVIE
HISTORICAL ACTUALS COMPARISON REPORT
FOR PERIOD 12 OF 2024

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Sequence 3	0	N	N
Sequence 4	0	N	N

Report title:

HISTORICAL ACTUALS COMPARISON REPORT

Report Through (P)eriod or (T)otal for years: P

Fiscal Year/Period for reports: 2024/12

Print totals only: N

Suppress zero balance accounts: Y

Print revenue as credit: Y

Print Full or Short description: F

Print Full GL account: N

Sort by Full GL account: N

Multiyear view: D

07/10/2024
10:32:52

COUNTY OF DAVIE
HISTORICAL ACTUALS COMPARISON REPORT

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glactrpt

FOR PERIOD 06 OF 2024

ACCOUNTS FOR: 010 GENERAL FUND	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
56110 PUBLIC LIBRARY					
56110 510010 SALARIES AND WAGES	124,427.14	130,409.54	152,469.16	147,391.93	298,761.00
56110 510020 PART-TIME SALARIES	28,746.45	59,343.29	67,468.81	33,443.99	157,368.00
56110 510030 PERDIEM PAYMENTS	340.00	.00	365.00	390.00	1,000.00
56110 520050 FICA	11,559.05	13,951.51	16,562.24	13,539.32	34,970.00
56110 520060 GROUP HOSPITAL INSURANCE	21,172.21	30,211.06	27,782.56	26,808.59	69,540.00
56110 520070 RETIREMENT	13,934.30	15,813.14	20,352.74	19,431.57	43,437.00
56110 520080 WORKMENS COMPENSATION	1,654.00	823.00	784.00	576.00	817.00
56110 520110 GROUP LIFE INSURANCE	411.82	298.13	401.28	435.04	1,142.00
56110 520120 401K-EMPLOYER SUPPLEMENT	3,172.04	3,326.37	3,207.30	3,511.52	8,963.00
56110 530120 POSTAGE	707.25	128.10	230.56	375.19	1,800.00
56110 530310 VEHICLE GAS & OIL	.00	19.51	54.62	26.04	450.00
56110 530330 DEPARTMENT SUPPLIES	2,935.08	2,180.06	3,827.55	2,835.76	9,000.00
56110 530800 BOOKS	9,320.61	19,578.39	17,041.24	18,593.99	65,000.00
56110 530810 PERIODICALS	1,898.40	978.59	1,091.58	1,088.58	3,500.00
56110 530820 AUDIOVISUALS	165.23	1,734.02	2,033.48	1,956.71	5,000.00
56110 530830 MICROFILM	.00	.00	.00	.00	300.00
56110 530850 BINDING	.00	.00	.00	.00	100.00
56110 540100 EDUCATION & TRAINING	65.00	80.00	2,425.40	630.46	3,000.00
56110 540110 TELEPHONE	541.08	435.48	469.50	544.50	1,500.00
56110 540130 UTILITIES	8,297.40	10,784.31	13,627.00	10,488.97	20,000.00
56110 540140 TRAVEL	9.90	1,414.67	163.80	.00	2,000.00
56110 540270 PROGRAMS/SEMINARS	1,470.40	2,493.59	5,187.35	4,736.40	12,000.00
56110 540450 PURCHASED SERVICES	877.41	777.10	1,099.10	638.00	1,860.00
56110 540455 COVID-19 EXPENSE	3,502.05	.00	.00	.00	.00
56110 541540 COMPUTER SERVICES	15,394.00	20,503.27	24,102.07	27,372.17	42,000.00
56110 541550 CONSULTANTS	3,109.95	.00	.00	.00	.00
56110 550160 EQUIPMENT MAINTENANCE	.00	.00	.00	910.00	1,000.00
56110 550170 VEHICLE MAINTENANCE	109.09	.00	.00	24.00	120.00
56110 560260 ADVERTISING	700.00	825.00	825.00	200.00	1,350.00
56110 560530 DUES & SUBSCRIPTIONS	152.00	350.00	.00	300.00	900.00
56110 561620 HISTORY FUND	.00	181.27	3,292.55	176.06	3,160.00
56110 580600 EQUIPMENT & FURNITURE	2,374.41	298.89	.00	.00	1,000.00
TOTAL PUBLIC LIBRARY	257,046.27	316,938.29	364,863.89	316,424.79	791,038.00
TOTAL GENERAL FUND	257,046.27	316,938.29	364,863.89	316,424.79	791,038.00
TOTAL EXPENSES	257,046.27	316,938.29	364,863.89	316,424.79	791,038.00
GRAND TOTAL	257,046.27	316,938.29	364,863.89	316,424.79	791,038.00

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COUNTY OF DAVIE
HISTORICAL ACTUALS COMPARISON REPORT
FOR PERIOD 06 OF 2024

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Fiscal Year/Period for reports: 2024/ 6

Print totals only: N

Suppress zero balance accounts: Y

Print revenue as credit: Y

Print Full or Short description: F

Print Full GL account: N

Sort by Full GL account: N

Multiyear view: D

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COUNTY OF DAVIE
HISTORICAL ACTUALS COMPARISON REPORT

PAGE 1
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FOR PERIOD 06 OF 2024

ACCOUNTS FOR: 010 GENERAL FUND	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
46110 PUBLIC LIBRARY					
46110 430103 GRANT - LSTA/LSCA	-1,056.92	-2,753.00	.00	.00	.00
46110 430105 CONTRIBUTION TOWN OF MOCKSVIL	.00	.00	.00	.00	-33,500.00
46110 430106 CONTRIBUTION TOWN OF COOLEEME	.00	.00	.00	.00	-7,245.00
46110 430111 GRANTS OTHER	-2,000.00	-785.97	.00	-533.55	-4,400.00
46110 440058 LIBRARY REVENUE	-45,522.00	-45,942.00	-46,549.00	-48,897.00	-101,508.00
46110 440059 FINES AND FEES	-262.71	-774.26	-859.19	-449.04	-1,920.00
46110 440060 BOOK SALES	-166.30	-120.65	-45.85	-25.61	-470.00
46110 440080 MEETING ROOM REVENUE	-40.00	-930.00	-1,370.00	-1,520.00	.00
46110 440090 REVENUE REPLACEMENT GRANT	.00	.00	-53,650.00	.00	.00
46110 480052 COPY FEES LIBRARY	-1,241.34	-4,431.80	-3,611.87	-4,763.51	-7,600.00
46110 480053 GIFTS LIBRARY	-161.25	-509.08	-483.68	-472.70	.00
46110 480054 GIFTS HISTORY FUND	-1,250.00	-125.00	-36.55	-308.25	.00
46110 480057 MISCELLANEOUS REVENUE LIBRARY	.00	.00	-3,623.70	-569.53	.00
46110 480058 MCQUIRE TRUST FUND	.00	.00	.00	.00	-25,000.00
46110 480059 MITZEN ACCOUNT INTEREST	-35.25	.00	.00	.00	.00
46110 480084 E & L MARTIN HISTORY ROOM	.00	.00	.00	.00	-3,800.00
TOTAL PUBLIC LIBRARY	-51,735.77	-56,371.76	-110,229.84	-57,539.19	-185,443.00
TOTAL GENERAL FUND	-51,735.77	-56,371.76	-110,229.84	-57,539.19	-185,443.00
TOTAL REVENUES	-51,735.77	-56,371.76	-110,229.84	-57,539.19	-185,443.00
GRAND TOTAL	-51,735.77	-56,371.76	-110,229.84	-57,539.19	-185,443.00

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COUNTY OF DAVIE
HISTORICAL ACTUALS COMPARISON REPORT
FOR PERIOD 06 OF 2024

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Fiscal Year/Period for reports: 2024/ 6

Print totals only: N

Suppress zero balance accounts: Y

Print revenue as credit: Y

Print Full or Short description: F

Print Full GL account: N

Sort by Full GL account: N

Multiyear view: D

G/L ACCOUNT - MASTER INQUIRY

Org code: 56110 PUBLIC LIBRARY
 Object code: 510010 SALARIES AND WAGES
 Project code:

Type: E
 Status: A
 Budgetary: Y

Fund 010 GENERAL FUND
 Function 5600 CULTURE & RECREATION EXPENSE
 Department 6110 PUBLIC LIBRARY
 Division 001 NON-DIVISION
 Category 001 NON-CATEGORY
 UNKNOWN
 UNKNOWN

Full description: SALARIES AND WAGES
 Reference Acct:

Short desc: SALARIES
 Auto-encumber? (Y/N) N

----- CURRENT YEAR MONTHLY AMOUNTS -----				
PER	ACTUAL	ENCUMBRANCE	BUD TRANSFER	BUDGET
00	.00	.00	.00	.00
01	12,346.42	.00	.00	298,761.00
02	22,725.48	.00	.00	.00
03	35,504.00	.00	.00	.00
04	25,248.55	.00	.00	.00
05	25,178.77	.00	.00	.00
06	26,388.71	.00	.00	.00
07	25,356.07	.00	.00	.00
08	25,329.75	.00	.00	.00
09	37,987.53	.00	.00	.00
10	30,604.40	.00	.00	.00
11	28,094.60	.00	.00	.00
12	39,891.84	.00	40,000.00	40,000.00
13	.00	.00	.00	.00
Tot:	334,656.12	.00	40,000.00	338,761.00

----- CURRENT YEAR TOTAL AMOUNTS -----			
Actual (Memo)	334,656.12	Original Budget	298,761.00
Encumbrances	.00	Budget Tranfr In	40,000.00
Requisitions	.00	Budget Tranfr Out	.00
Total	334,656.12	Carry Fwd Budget	.00
Available Budget	4,104.88	Carry Fwd Bud Tfr	.00
Percent Used	98.79	Revised Budget	338,761.00
Inceptn to SOY	.00	Inceptn Orig Bud	.00
		Inceptn Revsd Bud	.00
Encumb-Last Yr	.00	DEPARTMENT	297,076.00
Actual-Last Yr	.00	FINANCE	.00
Estim-Actual	298,761.00	MANAGER	297,076.00
	.00	BOARD	298,761.00
			.00

G/L ACCOUNT - MASTER INQUIRY

PER	LAST YEAR MONTHLY AMOUNTS		
	ACTUAL	ENCUMBRANCE	BUDGET
00	.00	.00	.00
01	21,288.06	.00	290,768.00
02	21,978.87	.00	.00
03	32,738.56	.00	.00
04	38,413.10	.00	.00
05	16,413.10	.00	12,000.00
06	21,637.47	.00	.00
07	21,795.46	.00	.00
08	13,002.66	.00	.00
09	33,053.66	.00	.00
10	22,035.77	.00	.00
11	22,305.25	.00	.00
12	32,443.68	.00	.00
13	.00	.00	.00
Tot:	297,105.64	.00	302,768.00

----- PRIOR YEARS TOTAL AMOUNTS -----		
2023 Actual	297,105.64	2023 Orig Budget 290,768.00
2023 Closed @ YE	297,105.64	2023 Bud Tfr In 12,000.00
2023 Encumbrance	.00	2023 Bud Tfr Out .00
2023 Memo Bal	297,105.64	2023 C Fwd Budget .00
2022 Actual	262,803.24	2023 Revsd Budget 302,768.00
2021 Actual	255,936.75	
2020 Actual	255,045.05	2022 Orig Budget 273,486.00
2019 Actual	267,788.39	2022 Revsd Budget 273,486.00
2018 Actual	263,715.53	2021 Orig Budget 272,276.00
2017 Actual	257,008.59	2021 Revsd Budget 272,276.00
2016 Actual	249,860.26	
2015 Actual	239,488.78	2023 0.00
2014 Actual	236,558.64	2022 0.00
		2021 0.00

----- FUTURE YEAR AMOUNTS -----		
PER	2025 BUDGET	BUDGET
00	.00	2025 DEPARTMENT 402,487.00
01	399,638.00	2025 FINANCE .00
02	.00	2025 MANAGER 399,638.00
03	.00	2025 BOARD 399,638.00
04	.00	2025 .00
05	.00	2025 Revised 399,638.00
06	.00	2026 Estimate .00
07	.00	2027 Estimate .00
08	.00	2028 Estimate .00
09	.00	2029 Estimate .00
10	.00	
11	.00	2025 Memo Bal 12,868.08
12	.00	2025 Encumbrance .00
13	.00	2025 Requisition .00
Tot:	399,638.00	

----- ACCOUNT NOTES -----

** END OF REPORT - Generated by Derrick wold **

G/L ACCOUNT - MASTER INQUIRY

Org code: 46110 PUBLIC LIBRARY
 Object code: 440039 CLIENT REGISTRATION FEES
 Project code:

Type: R
 Status: A
 Budgetary: Y

Fund 010 GENERAL FUND
 Function 4600 CULTURE & RECREATION REVENUE
 Department 6110 PUBLIC LIBRARY
 Division 001 NON-DIVISION
 Category 001 NON-CATEGORY
 UNKNOWN
 UNKNOWN

Full description: CLIENT REGISTRATION FEES Short desc: CLIENT REG
 Reference Acct:

PER	ACTUAL	ENCUMBRANCE	BUD TRANSFER	BUDGET
00	.00	.00	.00	.00
01	.00	.00	.00	.00
02	.00	.00	.00	.00
03	.00	.00	.00	.00
04	.00	.00	.00	.00
05	.00	.00	.00	.00
06	.00	.00	.00	.00
07	.00	.00	.00	.00
08	.00	.00	.00	.00
09	.00	.00	.00	.00
10	.00	.00	.00	.00
11	.00	.00	.00	.00
12	.00	.00	.00	.00
13	.00	.00	.00	.00
Tot:	.00	.00	.00	.00

Actual (Memo)	.00	Original Budget	.00
Encumbrances	.00	Budget Tranfr In	.00
Requisitions	.00	Budget Tranfr Out	.00
Total	.00	Carry Fwd Budget	.00
Available Budget	.00	Carry Fwd Bud Tfr	.00
Percent Used	.00	Revised Budget	.00
Inceptn to SOY	.00	Inceptn Orig Bud	.00
		Inceptn Revsd Bud	.00
Encumb-Last Yr	.00	DEPARTMENT	.00
Actual-Last Yr	.00	FINANCE	.00
Estim-Actual	.00	MANAGER	.00
	.00	BOARD	.00

G/L ACCOUNT - MASTER INQUIRY

PER	LAST YEAR MONTHLY AMOUNTS		
	ACTUAL	ENCUMBRANCE	BUDGET
00	.00	.00	.00
01	.00	.00	.00
02	.00	.00	.00
03	.00	.00	.00
04	.00	.00	.00
05	.00	.00	.00
06	.00	.00	.00
07	.00	.00	.00
08	.00	.00	.00
09	.00	.00	.00
10	.00	.00	.00
11	.00	.00	.00
12	.00	.00	.00
13	.00	.00	.00
Tot:	.00	.00	.00

----- PRIOR YEARS TOTAL AMOUNTS -----			
2023 Actual	.00	2023 Orig Budget	.00
2023 Closed @ YE	.00	2023 Bud Tfr In	.00
2023 Encumbrance	.00	2023 Bud Tfr Out	.00
2023 Memo Bal	.00	2023 C Fwd Budget	.00
2022 Actual	.00	2023 Revsd Budget	.00
2021 Actual	.00		
2020 Actual	-1,725.15	2022 Orig Budget	.00
2019 Actual	-559.00	2022 Revsd Budget	.00
2018 Actual	.00	2021 Orig Budget	.00
2017 Actual	.00	2021 Revsd Budget	.00
2016 Actual	.00		
2015 Actual	.00	2023	0.00
2014 Actual	.00	2022	0.00
		2021	0.00

----- FUTURE YEAR AMOUNTS -----			
PER	2025 BUDGET		BUDGET
00	.00	2025 DEPARTMENT	.00
01	.00	2025 FINANCE	.00
02	.00	2025 MANAGER	.00
03	.00	2025 BOARD	.00
04	.00	2025	.00
05	.00	2025 Revised	.00
06	.00	2026 Estimate	.00
07	.00	2027 Estimate	.00
08	.00	2028 Estimate	.00
09	.00	2029 Estimate	.00
10	.00		
11	.00	2025 Memo Bal	.00
12	.00	2025 Encumbrance	.00
13	.00	2025 Requisition	.00
Tot:	.00		

----- ACCOUNT NOTES -----

*** END OF REPORT - Generated by Derrick wold ***

FY 23 - 24		# Focus Groups	Patron Count	Patron Visits	Circ Volume	# of Meetings Held	PC Usage	Wireless Usage	Use of Tech Devices	Nbr of Tech Classes	# of 1:1 tech tutoring sessions	Patron Satisfaction Rate
July			23,628	5,382	5534	147	365	406	1519	16	35	
August			23,706	5,134	4,808	126	401	421	1187	24	46	
September			23,743	4,697	4,298	123	327	392	1100	29	58	
1st Qtr Totals		0	23,692	15,213	14,640	396	1,093	1219	3806	69	139	0
October			23,743	4,960	4,268	156	412	447	1091	14	88	
November			24,829	4,154	3,969	147	348	371	1080	20	74	
December			24,866	3,733	3,744	124	395	322	955	4	34	
2nd Qtr Totals		0	24479.33333	12,847	11,981	427	1155	1140	3126	38	196	0
January			24,994	4,706	5,125	119	447	349	1258	15	59	
February			25,007	5,005	4,564	133	436	420	1231	20	85	
March			25,072	4,966	4,661	128	421	400	1314	17	41	
3rd Qtr Totals		0	25024.33333	14,677	14350	380	1304	1169	3803	52	185	0%
April			25,165	5,520	4,609	131	478	378	1344	11	56	
May			25,306	5,367	4,408	282	410	454	1222	18	36	
June			25,332	5,936	5,367	140	376	369	1331	13	98	
4th Qtr Totals		0	25267.66667	16,823	14384	553	1264	1201	3897	42	190	100%
Totals		0	24,616	59560	55355	1756	4816	4729	14632	201	710	1

Digital Resource Usage	Social Media Post Reached	Nbr of Adult Programs	Nbr of Youth Services Programs	NC Kids Usage	Tutor.com Usage	Outreach Institutions	Outreach Individuals	Job Related Ref	Reference Questions
2,326	26,362	25	29	162	19	4		3	291
1,835	30,103	18	20	209	78	4		11	302
2869	9,863	18	19	64	75	5		11	223
7030	66328	61	68	435	172	26	0	25	816
2068	20,746	21	18	211	109	8		1	399
1868	21,092	16	37	266	338	8		2	288
2086	19,150	12	21	169	4	11		14	235
6022	60988	49	76	646	451	26	0	17	922
2240	8,634	15	30	258	187	8		4	249
2101	11,932	14	18	299	276	8		8	369
2,543	15,964	14	26	253	279	10		1	259
6884	36530	43	74	810	742	18	0	13	877
4533	16,237	15	30	331	0	15		7	289
1887	16,127	16	28	347	7	8		1	178
3057	13,666	26	32	132	13	7		0	351
9477	46030	42	90	810	20	26	0	8	818
29413	52469	195	308	2701	1385	96	0	38	3433

Library Expense Categories

	<u>FYE 2024 Budget</u>	
Salaries, FT and PT, Benefits	620,315	78%
inc Training, Travel		
Facility Expenses, Maint	39,013	5%
inc Office Admin, Supplies		
Library Resources		140,939
Books, AV	77,060	10%
Programs	13,550	2%
IT	50,329	6%
inc DB, WiFi, Cardinal		
Total	800,267	100%

Library Revenue Categories

	<u>FYE 2024 Budget</u>	
State Aid	101,508	13%
Towns	40,745	5%
Ops Revenue/Grants	15,090	2%
HR Funds	28,800	4%
Sub-Total	186,143	
County Allocation	614,124	77%
Total	800,267	100%

Town of Cooleemee 7,245

COUNTY OF DAVIE

YEAR-TO-DATE BUDGET REPORT

FOR 2025 11								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT	
010 GENERAL FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USED	
56110 PUBLIC LIBRARY								
56110 510010 SALARIES AND WAGES	399,638	0	399,638	12,868.08	.00	386,769.92	3.2%	
56110 510020 PART-TIME SALARIES	218,218	0	218,218	4,030.02	.00	214,187.98	1.8%	
56110 520050 FICA	47,269	0	47,269	1,265.07	.00	46,003.93	2.7%	
56110 520060 GROUP HOSPITAL INS	97,360	0	97,360	2,499.33	.00	94,860.67	2.6%	
56110 520070 RETIREMENT	68,939	0	68,939	1,837.05	.00	67,101.95	2.7%	
56110 520080 WORKMENS COMPENSAT	935	0	935	.00	.00	935.00	.0%	
56110 520110 GROUP LIFE INSURAN	1,534	0	1,534	41.55	.00	1,492.45	2.7%	
56110 520120 401K-EMPLOYER SUPP	11,989	0	11,989	365.00	.00	11,624.00	3.0%	
56110 530120 POSTAGE	900	0	900	.00	.00	900.00	.0%	
56110 530310 VEHICLE GAS & OIL	250	0	250	.00	.00	250.00	.0%	
56110 530330 DEPARTMENT SUPPLIE	9,500	0	9,500	.00	1,500.00	8,000.00	15.8%	
56110 530345 PRINT & FAX SERVIC	7,400	0	7,400	.00	.00	7,400.00	.0%	
56110 530800 BOOKS	65,000	0	65,000	.00	12,000.00	53,000.00	18.5%	
56110 530810 PERIODICALS	2,500	0	2,500	.00	.00	2,500.00	.0%	
56110 530820 AUDIOVISUALS	6,000	0	6,000	.00	.00	6,000.00	.0%	
56110 530830 MICROFILM	300	0	300	.00	.00	300.00	.0%	
56110 540100 EDUCATION & TRAINI	3,000	0	3,000	.00	.00	3,000.00	.0%	
56110 540110 TELEPHONE	1,500	0	1,500	.00	.00	1,500.00	.0%	
56110 540130 UTILITIES	22,750	0	22,750	.00	.00	22,750.00	.0%	
56110 540140 TRAVEL	1,000	0	1,000	.00	.00	1,000.00	.0%	
56110 540270 PROGRAMS/SEMINARS	12,000	0	12,000	.00	.00	12,000.00	.0%	
56110 540450 PURCHASED SERVICES	1,860	0	1,860	.00	.00	1,860.00	.0%	
56110 541540 COMPUTER SERVICES	42,000	0	42,000	.00	5,942.00	36,058.00	14.1%	
56110 550160 EQUIPMENT MAINTENA	300	0	300	.00	.00	300.00	.0%	
56110 550170 VEHICLE MAINTENANC	120	0	120	.00	.00	120.00	.0%	
56110 560260 ADVERTISING	1,400	0	1,400	.00	.00	1,400.00	.0%	
56110 560530 DUES & SUBSCRIPTIO	900	0	900	.00	.00	900.00	.0%	
56110 561620 HISTORY FUND	3,160	0	3,160	.00	.00	3,160.00	.0%	
TOTAL PUBLIC LIBRARY	1,027,722	0	1,027,722	22,906.10	19,442.00	985,373.90	4.1%	
TOTAL GENERAL FUND	1,027,722	0	1,027,722	22,906.10	19,442.00	985,373.90	4.1%	
TOTAL EXPENSES	1,027,722	0	1,027,722	22,906.10	19,442.00	985,373.90		

YEAR-TO-DATE BUDGET REPORT

FOR 2025 11							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	1,027,722	0	1,027,722	22,906.10	19,442.00	985,373.90	4.1%
** END OF REPORT - Generated by Derrick wold **							



Davie County Application for Boards and Commissions

Name *

Glenn Mace

Email *

woodworksnc1@gmail.com

Home Address *

Street Address

142 Olde Stone Trl

Address Line 2

City

Advance

State / Province / Region

NC

Postal / Zip Code

2700+6

Primary Phone

3369417767

Alternate Phone

3364148909

Employer

retired

Job Title

Gender *

☒ Male

☐ Female

Which Board would you like to apply for? *

Library Board of Trustees

Why are you interested in serving on a board or commission? *

Being a user of the library, I would like to see how it is run and be involved in it operations

Signature *

Glenn Mace

Date

05/19/2024

United for Libraries



Association of Library Trustees,
Advocates, Friends and Foundations
A division of the American Library Association

PUBLIC LIBRARY TRUSTEE ETHICS STATEMENT

Official Statement from United for Libraries

Public library Trustees are accountable for the resources of the library as well as to see that the library provides the best possible service to its community.

Every Trustee makes a personal commitment to contribute the time and energy to faithfully carry out his/her duties and responsibilities effectively and with absolute truth, honor and integrity.

- Trustees shall respect the opinions of their colleagues and not be critical or disrespectful when they disagree or oppose a viewpoint different than their own.
- Trustees shall comply with all the laws, rules and regulations that apply to them and to their library.
- Trustees, in fulfilling their responsibilities, shall not be swayed by partisan interests, public pressure or fear of criticism.
- Trustees shall not engage in discrimination of any kind and shall uphold library patrons' rights to privacy in the use of library resources.
- Trustees must distinguish clearly in their actions and statements between their personal philosophies and attitudes and those of the library, acknowledging and supporting the formal position of the Board even if they disagree.
- Trustees must respect the confidential nature of library business and not disclose such information to anyone. Trustees must also be aware of and in compliance with Freedom of Information laws
- Trustees must avoid situations in which personal interests might be served or financial benefits gained as a result of their position or access to privileged library information, for either themselves or others.
- A Trustee shall immediately disqualify him/herself whenever the appearance of or a conflict of interest exists.
- Trustees shall not use their position to gain unwarranted privileges or advantages for themselves or others from the library or from those who do business with the library.
- Trustees shall not interfere with the management responsibilities of the director or the supervision of library staff.

- Trustees shall support the efforts of librarians in resisting censorship of library materials by groups or individuals.

Signature Mike F. Moore Date 7/18/24

Approved by the United for Libraries Board in January 2012



Davie County Application for Boards and Commissions

Name *

Tracy Sanchez

Email *

voglet10@gmail.com

Home Address ***Street Address**

372 Tot Street

Address Line 2**City**

Mocksville

State / Province / Region

NC

Postal / Zip Code

27028

Primary Phone

336-345-9387

Alternate Phone**Employer**

Iredell County Animal Services

Job Title

Volunteer/Public Outreach Coordinator, Media & Social Media Manager

Gender *

☐ Male

☒ Female

Which Board would you like to apply for? *

Library Board of Trustees

Why are you interested in serving on a board or commission? *

I am looking to become more involved in my community by serving in a role providing organizational oversight and support.

Signature ***Date**

06/03/2024

Follow-Up to July 1, 2024 Davie County Board of Commissioners Meeting

First, I thank Khristen Mears for her exemplary performance as a library trustee for 6 years. Khristen set a high standard for the rest of us to follow.

Now, I want to address four claims regarding our library made by the Board of Commissioners at their last public meeting on July 1st.

First, Commissioner Shoaf incorrectly claimed that “on at least one occasion in the past a commissioner had submitted a recommendation to the library board of Trustees for a seemingly qualified individual. That individual never made it back to be reviewed by the county commissioners as a recommended candidate or an alternate.” In fact, that unnamed candidate likely applied in May 2022. The online application system forwarded the application to my defunct email account as the former library director for handling, thus the current library director never received the application. In mid-June, the County Manager notified the director of the commissioners’ desire to appoint that candidate and asked the chair of the library board to meet the candidate – a meeting the manager never scheduled. Perhaps that was because Dr. Regina Graham, a library trustee, talked with Commissioner Finney about the board’s active search for a Cooleemee representative, and Commissioner Finney agreed that the Trustees’ search should proceed. Then, Meika Imes, a Cooleemee resident, applied on July 18, the library board voted to recommend her on July 21, and the commissioners appointed her on August 1. Meika continues representing Cooleemee well. The candidate appreciated my recent invitation to re-apply in the future and indicated that someone had explained in 2022 about the board seeking Cooleemee representation. So, Commissioner Shoaf incorrectly claimed, in the only case that we know, that the library board failed to follow up or provide an alternate.

Secondly, Commissioner Shoaf stated inaccurately that the Trustees did not give due consideration to all four applicants to the library board in May of 2024. Actually, the director of the library forwarded all 4 applications to all trustees when he received them. I then personally emailed and/or talked with all 4 applicants, a practice that I followed when serving as library director. At least one other trustee also communicated with the applicant. The 4th applicant agreed that submitting 3 strong recommendations for 2 available positions was a good strategy and further agreed to re-apply for a future opportunity. The County Manager later asked the library director whether the 4th candidate was reviewed. The director replied, “no,” since no discussion on that candidate occurred at the Trustees’ meeting and he was not aware that I had spoken with that candidate. So, the Trustees did consider 4 applicants carefully, unlike what Commissioner Shoaf claimed.

Furthermore, after the commissioners appointed 2 candidates not put forth by the Trustees, I asked the original 4 applicants if the commissioners had contacted them as part of their own

vetting process. They said no. Perhaps there are too many candidates for the 15 county boards to be contacted by each commissioner during each round of appointments, which suggests that duly considering recommendations forwarded from the various boards makes good sense from a governance standpoint. I requested via PRR any documentation related to consideration given to the 4 library board candidates by the commissioners. No documentation was disclosed.

Neither did the library director get any calls from any commissioners regarding any of the 6 candidates, including the 2 new appointees, so commissioners had no knowledge of whether the candidates were in good standing with the library.

Interestingly, the 4 appointments made directly by the commissioners in 2023 and 2024 have at least one thing in common: 3 applications were submitted after the Trustees' May meetings, at which time trustees decide on recommendations, providing no opportunity for discussion on those late applicants; no application was submitted for the 4th appointment. I agree with Commissioner Renegar that greater transparency in the vetting process followed by commissioners is appropriate, particularly with respect to the decision criteria and qualifications of the candidates being sought by the commissioners.

Thirdly, Commissioner Jones stated that "the county took the lead to procure a \$1M grant from the NC Legislature to build a new facility for our declining library" in Cooleemee. Though it sounded like the new library gets \$1M, the Cooleemee Clerk/Finance Officer, Steve Corriher, confirmed to me that the \$1M is for a 4,000 sq. ft. community center to include 800 sq. ft. for a new public library space -- so 20% of the overall project, but still an exciting development for the residents of Cooleemee. Additionally, the County Manager stated that he anticipates the County budgeting \$250k for relocating library fixtures and materials once construction is underway.

Fourth, Commissioner Jones claimed that the commissioners "have attempted to procure \$500,000 from the NC legislature . . . to expand the history room at the library, to help with space, to help with storage." After the meeting, the County Manager confirmed in response to a citizen's email (not a member of the Library Board of Trustees) that the State Legislature has been asked to allocate \$500K to a local non-profit for acquisition of space for a museum, not for expansion of the library history room. The museum would allow for public display of some of the historical artifacts currently stored and housed in the library history room. The outcome of this funding is unknown at this time.

I look forward to having the newest appointees join us in advising the director on matters he brings to our attention, volunteering at library events, and advocating positively for the library in our community.