

**Davie County Public Library
Board of Trustees
May 16, 2024 Minutes**

Trustees in Attendance: Lisa Nielsen, Kristen Mears, Meika Imes, David Joyner, Teresa Bivins, Jane McAllister. Absent: Brent Ward.

Call to Order by Chair Lisa Nielsen

Minutes approved (Mears/Joyner)

Public Comments – limit of 3 minutes a person, 5 minutes for a group representative; 20 minutes total allotted for comment period: NONE. Director will put out sign-up sheet ahead of meeting going forward.

Reports of the Library Director

- Operations Report
 - Library Outreach Bermuda Run: library staff person will be onsite on the 2nd Tuesday of each month; good usage at this new location.
 - 3rd Quarter Statistics: approximating last year's performance; focus on increasing programming in new year.
 - Library Safety Assessment: Active Shooter training for staff after deputy onsite assessment; exploring panic buttons for staff.
- Staff Report
 - May 3 Staff Training Day: focus on expectations for staff; 15/16 attended.
 - Annual Staff Survey Report: Director creates online/anonymous survey yearly; 7 of 16 staff persons responded; those responses were "satisfied;" trustees inquired as to how more staff responses could be obtained to get a more complete and valuable picture of staff morale and concerns.
 - PT Library Assistant Positions: library PT positions will be fully staffed with the addition of Savannah Gouch on May 29.
 - Full Time Position: Melissa Moore has started; Justin Shaver will depart May 24 for sake of better compensation.
- Budget
 - 3rd Quarter Budget Report: trustees requested a presentation by director at July meeting to show FY 24 and FY 25 budgets for comparison, and a review of the income/expense categories of the budget to better understand library financial status.
 - Hotspots: will reduce the number from 25 to 15 to better reflect usage.
 - May 10 & 11 Library Book Sale: donation tally not yet completed; Nielsen, Joyner, Mears, and McAllister assisted with set-up and clean-up.

Reports of Committees NONE

New Business

- Board of Trustees Appointees: trustees voted (McAllister/Joyner) 5 FOR and 1 ABSTAINED (Bivins) to forward the names of Lisa Hartness, Doris Short, and Kristen Mears (for re-appointment) to the Board of Commissioners for appointment in time for the BOT July meeting. Teresa Bivins inquired as to when the Board of Commissioners will vote on appointments and

whether application window had closed. The library board has the responsibility to put forward names in its May meeting so that a full board is seated at the annual July BOT meeting. Commissioners will vote on trustee recommendations at either their June or July meeting. The online application window never closes.

- Valerie Slogick resolution was framed and given to Director for display in library.
- Trustees inquired as to why no library projects were reflected in the county Capital Improvement Plan as presented at the May Commissioners meeting.
- Trustees agreed to hold July BOT meeting in the Cooleemee branch. Director indicated that duct cleaning would occur at branch in June to address mold issue in branch.
- Trustees asked about the “Reading Retreat” behind the library. The picnic table was removed to cut down diseased tree and no decision has been made yet as to how to best use that space. Meika Imes will check with the high school carpentry class about building a gazebo with benches for the circular area out back. The raised bed for pollinator/wildflowers, for which grant funding has been received, will likely go at back of back parking lot.

Adjournment

Next Meeting July 18, 2024

In Cooleemee Branch Library

Application Form

Profile

Doris

M

Short

First Name

Middle Initial

Last Name

doris.short3@gmail.com

Email Address

191 Oak Grove Church Rd

Home Address

Suite or Apt

Mocksville

NC

27028

City

State

Postal Code

What district do you live in?

None Selected

Mobile: (336) 909-2094

Business: (336) 751-1223

Primary Phone

Alternate Phone

Total Real Estate LLC

Realtor

Employer

Job Title

Which Boards would you like to apply for?

Library Board of Trustees: Submitted

Gender *

☒ Female

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board or commission?

I have enjoyed using the library my whole life. More recently I have enjoyed doing research in the history room and used the online services. I feel that the public library provides access to information for people of all ages throughout the entire county and is a great source of information for those who move here and want to learn more about the history of this area.

[Doris_Short- Resume.pdf](#)

Upload a Resume

Application Form

Profile

Lisa

First Name

K.

Middle Initial

Hartness

Last Name

lisakinghartness@gmail.com

Email Address

124 ODELL MYERS RD

Home Address

Suite or Apt

ADVANCE

City

NC

State

27006

Postal Code

What district do you live in?

None Selected

Home: (336) 710-1585

Primary Phone

Alternate Phone

unemployed

Employer

Job Title

Which Boards would you like to apply for?

Library Board of Trustees: Submitted

Gender *

☒ Female

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board or commission?

I would like to give back to my community in an avenue that not only honors my community-serving late husband, but also uses my educational skills.

[Resume_Lisa_Hartness.pdf](#)

Upload a Resume

Application Form

Profile

Donald

First Name

W

Middle Initial

Routh

Last Name

drouth46@roadrunner.com

Email Address

167 HEMLOCK ST

Home Address

Suite or Apt

MOCKSVILLE

City

NC

State

27028

Postal Code

What district do you live in?

None Selected

Mobile: (336) 403-9585

Primary Phone

Alternate Phone

retired

Employer

Job Title

Which Boards would you like to apply for?

Library Board of Trustees: Submitted

Gender *

☒ Male

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board or commission?

Interested in the work of library as a way to serve your county.

Upload a Resume

Application Form

Profile

Khristen		Mears
First Name	Middle Initial	Last Name

khristen@mearsconstruction.com
Email Address

255 Claude Ratledge Rd.		
Home Address	Suite or Apt	
Mocksville	NC	27028
City	State	Postal Code

What district do you live in?

None Selected

Home: (336) 909-0619	
Primary Phone	Alternate Phone

Mears Construction, Inc.	Office manager
Employer	Job Title

Which Boards would you like to apply for?

Library Board of Trustees: Submitted

Gender *

☒ Female

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board or commission?

I would like to continue advocating for the library and its staff and serve them as they provide great services to my own family and the entire community.

Upload a Resume