Board of Commissioners
Mark Jones, Chair
Benita Finney, Vice Chair
Richard Poindexter
Terry Renegar
M Brent Shoaf

Brian Barnett
County Manager
Commissioners Room
123 S. Main Street
Mocksville, NC 27028
June 24, 2024
10:00 AM

MINUTES
Davie County - Board of Commissioners
Regular Session

1. Meeting Called to Order - Chair Jones

At 10:02 A.M. the meeting was called to order by Chair Jones.

2. Invocation - Chair Jones

The Invocation was led by Terry Renegar.

3. Pledge of Allegiance - Chair Jones

The Pledge of Allegiance was led by Benita Finney.

4. Ethics & Conflicts Disclosure - County Attorney, Ed Vogler

County Attorney Ed Vogler stated: "Pursuant to NCGS 160A-86 and the Davie County Board of Commissioners Code of Ethics adopted December 2, 2019, I would ask each of you before you adopt the agenda if there is any actual, potential or perceived conflicts of interest with respect to any matter on the proposed agenda which will come before the Board for a vote at this meeting today. If so, please speak up and let the Board know at this time before the agenda is adopted." No Commissioner spoke. Vogler then stated, "It is therefore concluded that there are no actual, potential, or perceived conflicts of interest by any Board member."

5. Adopt Agenda - Chair Jones

Vice Chair Finney made a motion to adopt the agenda. Commissioner Renegar seconded the motion. The motion passed 5-0 (Jones, Finney, Shoaf, Renegar, Poindexter)

6. FY2024-2025 Proposed Budget & Capital Improvement Plan Discussion and Vote - Brian Barnett

County Manager, Brian Barnett, discussed the proposed budget presentation that was originally shown on June 3, 2024, and indicated any changes made since then.

The Commissioners thanked the staff for all the work put into creating this budget proposal.

Commissioner Renegar made the motion to approve the FY2024- 2025 proposed budget & Capital Improvement Plan. Commissioner Shoaf seconded the motion. The motion passed 5-0 (Jones, Finney Poindexter, Renegar, Shoaf)

7. Consent Agenda - Chair Jones

Commissioner Finney made the motion to approve the consent agenda. Commissioner Renegar seconded the motion. All were in favor, and the motion passed 5-0 (Jones, Finney, Poindexter, Renegar, Shoaf)

   a. Asset Deletions

   b. Budget Transfers / Amendments - Finance

8. Closed Session - Chair Jones

There was no Closed Session today.

   a. Closed Session Pursuant to NCGS 143-318.11(a)(5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract

9. Adjourn - Chair Jones

Commissioner Poindexter made the motion to adjourn. Commissioner Finney seconded the motion. All were in favor, and the motion passed 5-0 (Jones, Finney, Poindexter, Renegar, Shoaf)

APPROVED

Mark Jones
Board of County Commissioners Chair

Karen E. Logan

Karen Logan
Clerk to the Board of Commissioners

BUDGET ORDINANCE
2024-2025

BE IT ORDAINED BY the Davie County Board of Commissioners:

SECTION 1: The following amounts are hereby appropriated in the General Fund for the operation of county government and its activities for the fiscal year beginning July 1, 2024, and ending June 30, 2025, in accordance with the chart of accounts heretofore established for the county.

Business Operations	$4,295,019
Safe and Healthy Community	35,075,568
Growth and Infrastructure	7,001,353
Quality of Life and Place	4,543,096
Education	18,313,192
Debt Service	8,380,713
Contributions to Other Funds	6,267,211
TOTAL	**$83,876,152**

SECTION 2: The appropriation to the Davie County Board of Education firstly, shall be made from any funds which are dedicated to the use of the schools through the county's existing Interlocal Agreement, and secondly, shall be made from general county revenue as deemed necessary by the Board of Commissioners.

SECTION 3: It is estimated the following revenue will be available in the General Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025.

Property Tax	$45,317,273
Sales Tax	14,925,000
Intergovernmental	8,001,682
Charges for Services	7,774,579
Miscellaneous	2,091,679
Interest on Investments	1,025,000
Fund Balance Appropriated	4,740,939
TOTAL	**$83,876,152**

SECTION 4: The following amounts are hereby appropriated to establish the Countywide Fire Fund to support the operations of fire protection services for the fiscal year beginning July 1, 2024 and ending June 30, 2025, in accordance with the chart of accounts heretofore established:

Countywide Fire Fund	$3,774,439
TOTAL	**$3,774,439**

SECTION 5: It is estimated the following revenues will be available in the Countywide Fire Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

Countywide Fire Fund	$3,774,439
TOTAL	**$3,774,439**

SECTION 6: The following amounts are hereby appropriated in the Fire District Fund for the operations of fire protection services for the fiscal year beginning July 1, 2024 and ending June 30, 2025, in accordance with the chart of accounts heretofore established:

Advance Rural Fire Protections District	$513,216
TOTAL	**$513,216**

SECTION 7: It is estimated the following revenues will be available in the Fire District Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025. The tax rate for the Advance Rural Fire Protection District is $.06438 per one hundred dollars ($100) valuation of property listed for taxes as of January 1, 2024.

Tax Collections – Advance Rural Fire Protection District	$513,216
TOTAL	**$513,216**

SECTION 8: The following amount is hereby appropriated in the Environmental Protection Fund for the operation of solid waste activities for the fiscal year beginning July 1, 2024, and ending June 30, 2025.

TOTAL	**$398,000**

SECTION 9: It is estimated the following revenue will be available in the Environmental Protection Fund for the operation of solid waste activities for the fiscal year beginning July 1, 2024, and ending June 30, 2025.

TOTAL	**$398,000**

SECTION 10: The following is hereby appropriated in the Public Utilities Fund for the operation of utilities for the fiscal year beginning July 1, 2024, and ending June 30, 2025.

TOTAL	**$8,946,950**

SECTION 11: It is estimated the following revenue will be available in the Public Utilities Fund for operation of utilities for the fiscal year beginning July 1, 2024, and ending June 30, 2025.

TOTAL	**$8,946,950**

SECTION 12: The following is hereby appropriated in the E-911 Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025.

TOTAL	**$155,044**

SECTION 13: It is estimated the following revenue will be available in the E-911 Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025.

TOTAL	**$155,044**

SECTION 14: The following is hereby appropriated in the Capital Projects Fund, in accordance with the chart of accounts heretofore established for the county.

High School Capital Reserve	$1,502,510
Parking Lot Paving	$500,000
TOTAL	**$2,002,510**

SECTION 15: It is estimated the following revenue will be available in the Capital Projects Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025.

TOTAL	**$2,002,510**

SECTION 16: The following is hereby appropriated in the Water Construction Fund, in accordance with the chart of accounts heretofore established for the county.

Cooleemee Water System Expansion	$38,800,000
New Water & Sewer Extensions	400,000
Repair & Replace Pipes, Pumps & Valves	118,000
Renovate Greenhill Pump Station	200,000
TOTAL	**$39,518,000**

SECTION 17: It is estimated the following revenue will be available in the Water Construction Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025.

TOTAL **$39,518,000**

SECTION 18: The following is hereby appropriated in the Employee Health Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025.

TOTAL **$6,054,602**

SECTION 19: It is estimated the following revenue will be available in the Employee Health Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025.

TOTAL **$6,054,602**

SECTION 20: The following is hereby appropriated in the Opioid (Mitigation) Settlement Fund, for the fiscal year beginning July 1, 2024 and ending June 30, 2025, in accordance with the chart of accounts heretofore established:

TOTAL **$430,923**

SECTION 21: It is estimated the following revenue will be available in the Opioid (Mitigation) Settlement Fund, for the fiscal year beginning July 1, 2024, and ending June 30, 2025.

TOTAL **$430,923**

SECTION 22: There is hereby levied a tax at the rate of seventy-three and three-tenths cents ($ .733) and a County-wide fire district tax at the rate of four cents ($.04) per one hundred dollars ($100) valuation of property listed for taxes as of January 1, 2024, for the purpose of raising the revenue listed as "Current Year, Ad Valorem" property taxes in the General Fund section of this ordinance.

SECTION 23: The following procedures, controls, and authorities shall apply to transfers and adjustments within the budget.

a) Transfers of appropriations between departments in a fund, between funds, and from contingency shall approved by the County Manager and/or the Assistant County Manager/ Chief Financial Officer as the County Manager's designee, in conformance with all of the following guidelines:

    1. The County Manager and/or the Assistant County Manager/ Chief Financial Officer as the County Manager's designee finds they are consistent with operational needs and any Board approved goals.

    2. Transfers between departments and funds do not exceed $100,000 each.

    3. Transfers from Contingency appropriations do not exceed $50,000 each unless the County Manager and/or his designee finds an emergency exists.

b) Department Directors may transfer line item appropriations between and within activities within the departments under their jurisdiction, with the approval of the Assistant County Manager/ Chief Financial Officer, or their designee.

c) The County Manager and/or the Assistant County Manager/ Chief Financial Officer as the County Manager's designee, may authorize transfers within a function.

    1. The County Manager and/or the Assistant County Manager/ Chief Financial Officer as the County Manager's designee, may transfer amounts up to $100,000 between functions of the same fund with an official report on such transfers at the next regular meeting of the Board of Commissioners.

d) Transfers of appropriations up to $100,000 between projects within a capital project fund may be approved by the County Manager and/or the Assistant County Manager/ Chief Financial Officer as the County Manager's designee.

e) The County Manager may create, delete, move, reorganize, and reclassify positions as they are needed within the approved budget. The County Manager may set salaries for new hires (within available funds up to 19 steps [approximately 25%] above minimum).

f) Sheriff and Register of Deeds may create, delete, move, reorganize, and reclassify positions under their authority, within their approved budget.

g) Pursuant to NCGS 153A-103, the Sheriff and the Register of Deeds may employ up to 165 staff members.

h) The County Manager may enter into the following agreements within funds:

1. Form and execute grant agreements within budgeted appropriations;
2. Enter service agreements, leases or contracts within budgeted appropriations;
3. Approve renewals for service and maintenance contracts and leases;
4. Purchase of apparatus, supplies, materials or equipment and construction or repair work not requiring formal bids by law;
5. Reject any and all bids and re-advertise to receive bids;
6. Waive any bonds or deposits, or performance and payment bonds requirements when authorized or permitted by applicable law;
7. Approve and revise purchasing policies as allowed within the NC General Statutes.

i) The County Manager can transfer between functions, and/or funds for merit, pay plan adjustments, health benefits, and reclassifications.

j) Authorization is hereby given to the County Manager to withhold or postpone the expenditure of any funds appropriated in this ordinance when it appears to the County Manager that it would be in the best interest of the County for such expenditures to be withheld. This provision shall not in any way limit or restrict the right of the Board of Commissioners to direct immediate disbursement of any appropriated funds when the Board of Commissioners is of the opinion that the funds should be expended regardless of the position taken by the County Manager.

k) The Sheriff may enter into contracts for Sheriff's Office, Detention, and Animal Control within the budgeted appropriations with the same approval levels as described for the County Manager in section h) 1 through h) 4 above after being pre-audited by the Assistant County Manager / Chief Financial Officer.

l) The mileage reimbursement for county business is hereby established at $0.45 per mile.

SECTION 24: Contribution and payment for debt service are included in the General Fund and the Public Utilities Fund.

SECTION 25: Copies of the Budget Ordinance shall be furnished to the Assistant County Manager/ Chief Financial Officer, Tax Assessor, Sheriff, Register of Deeds and Department Directors for direction in carrying out their duties.

ADOPTED on the 24th day of June, 2024

Mark Jones, Chairman

Karen Logan

Karen Logan, Clerk to the Board

Recommended Budget Update Fiscal Year 2024-2025

Brian Barnett, County Manager

Budget Feedback

- **Public Hearing – No Comment**
- **Inclusive of Requested Additional Community Paramedic**
- **Continuation of FY 2023-2024 Fire Funding Model in the Development of the FY 2025-2026 Budget**
- **Creation of Detention Office Separation Allowance**

FY 2024-25
General Fund Expenditures by Focus Area

Focus Area	FY 2025 Manager Recommended May 14	FY 2025 Manager Recommended June 3	FY 2025 Manager Recommended June 24
Business Operations	4,295,019	4,295,019	4,295,019
Safe and Healthy Community	34,991,068	35,000,568	**35,075,568**
Growth and Infrastructure	7,001,353	7,001,353	7,001,353
Quality of Life and Place	4,543,096	4,543,096	4,543,096
Education	18,313,192	18,313,192	18,313,192
Debt Service	8,380,713	8,380,713	8,380,713
Contributions to Other Funds	6,267,211	6,267,211	6,267,211
Total	**83,791,652**	**83,801,152**	**83,876,152**

FY 2024-25
General Fund Revenue

Revenues	FY 2025 Manager Recommended May 14	FY 2025 Manager Recommended June 3	FY 2025 Manager Recommended June 24
Property Tax	$45,317,273	$45,317,273	$45,317,273
Sales Tax	$14,925,000	$14,925,000	$14,925,000
Intergovernmental	$8,001,682	$8,001,682	$8,001,682
Charges for Services	$7,799,579	$7,774,579	$7,774,579
Miscellaneous	$2,091,679	$2,091,679	$2,091,679
Interest on Investments	$950,000	$950,000	**$1,025,000**
Fund Balance Appropriated	$4,706,439	$4,740,939	$4,740,939
Total Revenues	**$83,791,652**	**$83,801,152**	**$83,876,152**

FY 2024-25
Manager's Recommended Budget by Funds

Fund	**FY 2025 Manager Recommended May 14**	**FY 2025 Manager Recommended June 3**	**FY 2025 Manager Recommended June 3**
General Fund	$83,791,652	$83,801,152	**$83,876,152**
Advance Rural Fire Protection District Fund	$513,216	$513,216	$513,216
Countywide Fire Fund	$3,774,439	$3,774,439	$3,774,439
Environmental Protection Fund	$398,000	$398,000	$398,000
Public Utilities Fund	$8,946,950	$8,946,950	$8,946,950
E-911 Fund	$155,044	$155,044	$155,044
Opioid Mitigation Fund	$430,923	$430,923	$430,923
Employee Health Fund	$6,054,602	$6,054,602	$6,054,602
Total FY2024-2025 Recommended Budget	**$104,064,826**	**$104,074,326**	**$104,149,326**

Public Utilities – Proposed Fee Schedule

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Water							
Bi-monthly Base Charge (includes 3 kgal)	$ 31.50	$ 32.76	$ 34.07	$ 35.35	$ 36.67	$ 38.05	$ 39.48
> 3,000 gallons	$ 6.03	$ 6.27	$ 6.52	$ 6.76	$ 7.02	$ 7.28	$ 7.55
Average bill (10 kgal)	*$ 73.69*	*$ 76.64*	*$ 79.71*	*$ 82.70*	*$ 85.80*	*$ 89.01*	*$ 92.35*
% Change in Average Bill	*4.56%*	*4.00%*	*4.00%*	*3.75%*	*3.75%*	*3.75%*	*3.75%*
Irrigation							
Bi-monthly Base Charge (includes 3 kgal)	$ 31.50	$ 32.76	$ 34.07	$ 35.35	$ 36.67	$ 38.05	$ 39.48
> 3,000 gallons	$ 7.84	$ 8.15	$ 8.48	$ 8.79	$ 9.12	$ 9.46	$ 9.82
Average bill (10 kgal)	*$ 86.35*	*$ 89.80*	*$ 93.40*	*$ 96.90*	*$ 100.53*	*$ 104.30*	*$ 108.21*
% Change in Average Bill	*4.54%*	*4.00%*	*4.00%*	*3.75%*	*3.75%*	*3.75%*	*3.75%*
All Other Sewer							
Bi-monthly Base Charge (includes 3 kgal)	$ 28.00	$ 29.12	$ 30.28	$ 31.42	$ 32.60	$ 33.82	$ 35.09
> 3,000 gallons	$ 4.61	$ 4.80	$ 4.99	$ 5.18	$ 5.37	$ 5.57	$ 5.78
Average bill (10 kgal)	*$ 60.30*	*$ 62.72*	*$ 65.23*	*$ 67.67*	*$ 70.21*	*$ 72.84*	*$ 75.57*
% Change in Average Bill	*3.15%*	*4.00%*	*4.00%*	*3.75%*	*3.75%*	*3.75%*	*3.75%*
East Davie Sewer							
Bi-monthly Base Charge (includes 3 kgal)	$ 40.40	$ 42.02	$ 43.70	$ 45.34	$ 47.04	$ 48.80	$ 50.63
> 3,000 gallons	$ 14.00	$ 14.56	$ 15.14	$ 15.71	$ 16.30	$ 16.91	$ 17.54
Average bill (10 kgal)	*$ 138.40*	*$ 143.94*	*$ 149.69*	*$ 155.31*	*$ 161.13*	*$ 167.17*	*$ 173.44*
% Change in Average Bill	*4.30%*	*4.00%*	*4.00%*	*3.75%*	*3.75%*	*3.75%*	*3.75%*

Solid Waste – Proposed Fee Schedule

	Rates Established	Current Rate	2024-2025 Proposed Rates
Car or Pick-up Truck	Pre 2005	$10	**$15**
Up to 8 foot Trailer	2012	$25	**$30**
Pick-up Truck and Trailer	2012	$35	**$40**
Metal White Goods	Pre 2005	No Charge	**No Charge**
Used Oil	Pre 2005	No Charge	**No Charge**
Passenger Tires	Pre 2005	No Charge	**No Charge**
Electronic Recycle (Quarterly)	Pre 2005	No Charge	**No Charge**
Commingled Recyclables	Pre 2005	No Charge	**No Charge**

No Changes Since May 14 Presentation

Questions