855855Davie County Health and Human Services 154 Government Center Drive, Mocksville, 27028 12:00 PM

AGENDA

DAVIE COUNTY HEALTH & HUMAN SERVICES BOARD

Regular Meeting February 27, 2024

Roll Call/Sign in

Attendee Name	Title	Status	Arrived
Brian Baker	Optometrist	**Absent**	
Joe Boyette	At-Large/Consumer	Present	
Kathy Cornatzer	Nurse/At-Large/Consumer	Present	
Andreia Collins	Social Worker/Consumer	Present	
	Engineer		Vacant
Jessica McCaskill	Veterinarian	**Absent**	
Richard B. Poindexter	Commissioner	Present	
Terry N. Renegar	Chairman	Present	
Andrew Rivers	Dentist	Absent	
Aimee Farr	Psychologist	Present	
Sherri Jefferies	At-Large/Consumer	Present	
Clio Austin	Physician	Present	
Sara Buchanan	Pharmacist	Present	

I. Call to Order

"Pursuant to NCGS 160A-86 and the Davie County HHS Code of Ethics and Conflict of Interest Section included in the HHS Board Operating Procedures adopted September 22, 2020, I would ask

each of you before you adopt the agenda today if there is any actual, potential or perceived conflicts of interest with respect to any matter on the proposed agenda which will come before the Board today for a vote. If so, please speak up and let the Board know at this time before the agenda is adopted."

Mr. Renegar asked members to review the conflict of interest disclosure section from the HHS Board Operating Procedures. Mr. Renegar asked if there were conflicts with anything being presented. There were no conflicts self-reported by any Board member.

II. Invocation

Chairman Renegar provided the invocation**.**

III. Discussion & Approval of Agenda

1. Approval of Agenda:

The February 27, 2024 agenda was presented for approval. Mr. Renegar asked Board members to review the agenda that was provided to them for today's meeting.

Vote: After review, **Richard Poindexter made a motion to approve the agenda as presented. Joe Boyette seconded. The motion carried.**

IV. Review of Minutes

1. Consolidated Human Services Board Meeting – December 12, 2023

   Chairman Renegar asked Board members to review meeting minutes provided from December 12, 2023.

   Vote: **Kathy Cornatzer made a motion to approve the meetings minutes from December 12, 2023 as provided. Sara Buchanan seconded. The motion carried**

V. Public Comment **

The Board sets aside part of each meeting for individuals or groups to address the board.

Any person wishing to address the Board can place their name on the sign-up sheet before the meeting is scheduled to begin. The chair will call each speaker in the order in which his or her name appears on the sign-up sheet. Each speaker is limited to three minutes to address the Board. At the end of the Public Comments section of the meeting the chair will open up the floor for comment from any member of the public who wishes to speak and has not yet had the opportunity to do so. It should be noted that the Public Comments section of the meeting is for members of the public to address the Board. Board members will not render an opinion or give any comment with regard to the subject matter presented by members of the public. No further discussion or questions from the public will be accepted once public comments have been heard.

Mr. Renegar asked if anyone signed up to speak under public comments. There were no speakers under public comment at this meeting.

VI. Presentations

- Senior Services/Aging and Adult Services Leadership Announcement – Kim Shuskey

  Kim announced she will be retiring on August 1st. She has been Director of Senior Services for 28 years. She expressed thanks for the support throughout the years and is proud of the accomplishments of the agency. She has been working with staff on succession planning for the past couple of years and will continue to do so. She and Suzanne will meet also regularly over the next 5 months to discuss relevant issues.

  Several Board members congratulated and thanked Kim for her outstanding service to Davie County.

- Environmental Health and LSS Update – Justin White

  Justin White, Deputy Director of Public Health and Environmental Health Supervisor provided the following environmental health updates:

  New septic rules went into effect Jan.1 2024. 18E rules will be replacing .1900 rules. The 18E rules that we are working from now is a working copy. This working copy incorporates significant changes made by Session Law 2023-77 to 18E. Rules and SL became effective Jan. 1, but the SL portion have not been codified in 18E. The changes need to go through the rulemaking process before officially being part of 18E rules.

  The state is providing a digital working copy that incorporates the SL changes as strike-through and underlines to counties as one document. What is being provided to the public is the two stand-alone documents to be used in conjunction.

The new 18E rules and the SL 2023-77 incorporate new avenues for permits; from a Licensed Soil Scientist, Authorized Onsite Wastewater Evaluator, Geologist, Engineer, to Local Health Departments, and a blend of all the above. All of this is creating confusion with contractors, engineers, soil scientist, counties, and the state.

Terry Renegar asked Justin if we (Davie County) still have responsibility to sign off on septic systems. Justin shared that private companies licensed to issue permits can now issue permits.

Justin White continued his presentation.

Case in Point: Farmington Baptist Church

- December 2023 - We receive a package from an engineer
- We reached out to our state engineer regarding the design and reached out to the applicant to get understanding of project
- January 2024 – We talk with applicant. We haven't heard back from the state PE but we get application and fee started with applicant
- Middle of January we received notification from the state that they received the package from the engineer. We let them know that we have not done an evaluation or looked at soil on the site.
- February 2024 – The state engineer issues an approval letter to the applicant and sends a copy to our office.
- We touched base with our regional consultant on what permits need to be issued issued on our end from the engineer package, but they say stop because the LHD will have to evaluate soils for repair area.
- We visit the property and do 20 evaluation auger borings, but show all as unsuitable
- As of 2/26/2024, per our state consultant, our engineer is unable to make engineer re-design work and that the LHD will have to find suitable repair area before approval, EVEN THOUGH the state issued an approval letter.
- We will be returning out to the property to further evaluate, but the miscommunication with the engineer and the state has put our department in the hot seat with the applicant and their project.

- County Commissioner Meeting Public Comments

  Comments from Mr. and Mrs. Riddle on Farmington Rd

- The Riddle's spoke out against Davie County Environmental health as they felt like they had been wronged again due to the state not paying them for well over 6 months after a settlement had been reached
- Since then we have had a few calls regarding permits or septic situations that individuals have felt like they have been wronged by the county and are searching for someone to pay them.
- We will handle each on a case by case basis and communicate with the owners and/or visit the sites to discuss options.
- If issues need to be elevated or require that, we will rely on our regional soil scientist

VII. Action Items

- Davie Center for Violence Prevention Policy – Kim Shuskey and Brandi Patti

Brandi discussed a revision to DCVP's Prison Rape Elimination Act (PREA) policy. She has worked with the PREA coordinator at the jail to develop the policy which dictates actions that will be taken if a prisoner alleges rape or sexual assault.

Vote: Joe Boyette made a motion to approve the Prison Rape Elimination Act Policy as presented. Kathy Cornatzer seconded. The motion carried.

Brandi also discussed a new policy for DCVP that has been developed called the Armed Intruder policy. This details steps to take if someone enters the agency with a visible weapon. She was asked if this had been a problem in the past. Brandi said there had been times when someone entered while openly carrying, but as of yet there had been no issues to arise.

Vote: Joe Boyette made a motion to approve the Armed Intruder Policy as presented. Richard Poindexter seconded. The motion carried.

- Senior Services Advisory Board Nomination – Kim Shuskey

Kim presented two nominations for Senior Services Advisory Council. Mike Brannon, Bermuda Run mayor has agreed to serve representing the Bermuda Run Board. Jeff Smith, Cooleemee Mayor has agreed to serve representing the Cooleemee Board.

Vote: Kathy Cornatzer made a motion to approve nominees Mike Brannon and Jeff Smith to the Senior Services Advisory Council. Sara Buchanan seconded. The motion carried.

- Senior Services Fee Based Activity Policy and Trip Rules – Kim Shuskey

Kim discussed a change to the Fee Based Activity Policy for Senior Services. She said the revision eliminated reference to a specific fee for transportation for trips in order to avoid having to change the policy if the fees changed. The revision also eliminated reference to Chorus dues, since the Chorus no longer charges dues.

Kim announced that revision to the Trip Policy which was on the agenda had been placed on hold. A group affected by the policy was meeting today and staff wanted to get input from the group before recommending a change. A revision to this policy should be on the next agenda.

Vote: Aimee Farr made a motion to approve the Fee Based Activity Policy. Andreia Collins seconded. The motion carried.

VIIII Consent Agenda

- Financial update – Elizabeth Brown

Elizabeth Brown provided the financial update to the Board. Mrs. Brown reviewed the year to date comparison report for period 7. For FY24, there was a 1% cost of living increase for all employees up to $750 that was effective on July 1, 2023. This included a salary schedule adjustment to reflect the changings going forward. For any employee not receiving up to $750 in that bonus, they received the difference in their December payroll as a one-time bonus.

Health –Revenue is down due to the changes in Medicaid reimbursement payments and a significant reduction of COVID funding. Last year, we received over $691,000 in back payments of traditional Medicaid reimbursement. This year Medicaid reimbursements are paid through the SDP (separate directive payments) and are paid quarterly. This fiscal year, we are currently two quarters behind on receiving payment. There is also $200,000 less in SDP this year due to a double payment last year. There is difference of $259,000 in COVID funds due to those funds ending.

DSS – The decrease in revenue is due cuts to the ARPA funds and no additional COVID funding. There was also a change in Medicaid reimbursement where anyone who is not directly working Medicaid can no longer be reimbursed at the 75/25 rate, but at 50/50. This includes Suzanne Wright, Elizabeth Brown, etc. salaries. The decrease in spending is due to staff vacancies, which also can reflect the decrease in revenues – positions are not reimbursable if no billable services are provided.

Senior Services- Increases in revenues dues to $40,000 in ARPA Senior Center Community expansion and a $42,800 increase in homebound meals. The decrease in expenses is due to staff openings.

Domestic Violence – Increase in revenue due to two grants from the Human Trafficking Commission Domestic Violence and Human Trafficking Commission Sexual Assault totaling $158,000. The increase in spending is due including the purchase of two vehicles, department supplies, being able to provide direct services for clients and additional training for staff as well as fund a part-time position for a services coordinator. Also assisted the Sherriff's Department with $25K to help purchase a camera that is used in homicide cases.

Overall spending is still within our budget and is coming in under the budgeted county allocation this year and as compared to last year.

- Staffing Updates:
  Elizabeth Brown shared newly proposed positions in the 2024-2025 budget: New position requests for 2024/25 include:
- IMC Supervisor II – Economic Services
- Health and Wellness Coordinator – Senior Services
- PT SHIIP Coordinator – Senior Services

Elizabeth Brown discussed requested positions in the 24/25 budget. 2 positions, a PT SHIIP Coordinator and a FT permanent Health and Wellness position were requested for Senior Services. Kim explained the need for these two positions:

- SHIIP
  - SHIIP numbers went up 19.7% from FY 21/22 to FY 22/23
  - In the first 7 months this fiscal year we saw a growth of 33% from the first 7 months last fiscal year
  - Succession planning efforts have been hampered by lack of staff as the Asst. Director is also the SHIIP coordinator and has been assisting with some of the H&W activities as well. Moving forward having the SHIIP responsibilities taken off the Asst. Director will allow more chance for success as the new Director/Asst. Director learn their roles.

- Health and Wellness

    - Senior Services has been tasked with an entire health & fitness campus and there needs to be a staff member who is assigned to the campus to coordinate, grow and maintain that programming.
    - Our Senior Games has set record number of participants for the past two year and even though we haven't officially started yet we have set another record this year.
    - Looking ahead health & fitness programming will continue to be one of the most important aspects of our programming as the younger seniors are looking for those types of activities.
    - The H&W Coord. position has been in a constant state of change/flux – pt, ft, temporary and filling it has been difficult. Kim has spent most of the year continually changing gears trying to find money to fund the newest way the position was offered and then trying to find alternate ways to spend that money when it wasn't filled.
    - We cannot continue to constantly switch gears and we have to move forward with a permanent plan. Therefore we have requested a FT permanent position. If that position is not granted we will not try to piece mill a temporary fix as we have tried to do for the past two years as this is not a feasible plan. Instead we will have to move forward with a plan of not having this position.
    - The need for the staff member is evident as the first 7 months of last year at the Brock campus saw 10,895 visits. For the first 7 months of this year Brock campus visits were 13,883. This is an increase of 27%.
    - This is occurring with only part time staff (receptionists) manning the building.
    - Mr. Renegar asked if Recreation & Parks staff were helping to man the building. Kim stated no, the programming numbers she discussed were all Senior Services programming and Senior Services staff were the only ones who were staffing the building for these programs.

Vote: Kathy Cornatzer made a motion to approve the consent agenda. Joe Boyette seconded. The motion carried.

X. Director's Comments

Director comments are presented during the meeting and will be provided in writing to HHS Board Members as well.

- Opioid Response – Public Health Safe Syringe Program Approval from NCDHHS

  Davie County DCHHS staff met with NCDHHS in January after submitting Davie County's Safe Syringe Program (SSP) Safety Plan in December. The SSP safety plan was accepted by NCDHHS and Davie County had approval to implement the SSP in February. EMS will carry out the "exchange" portion of the plan. DCHHS will manage the supply inventory and distribute to EMS.

- Opioid Task Force – Adult Services Multidisciplinary Team, Davie Center for Violence Prevention Task Force, Mental Health.

  Davie is in the process of expanding and renaming its Opioid Task Force the Davie County Community Response Task Force. This Task Force will serve as a multidisciplinary team for adult services, opioid and mental health response, as well as domestic violence and sexual assault. Because there is overlap and connection between the conditions, circumstances and service providers, it made sense to combine efforts to strengthen our response efforts. There is representation from DCHHS, EMS, Davie County Sheriff's Office, the detention center, local Judges, local providers, Davie County Schools, County Administration, and peer support specialists. We will be incorporating other mental health representatives who represent those with traumatic brain injury (TBI), intellectual and developmental disability (IDD), substance use disorder (SUD), and mental illness (MI). The Task Force met yesterday and will be submitting representatives for consideration, but we will be following the criteria outlined by the consulting team. Once names are submitted for consideration, these individuals will be presented to the Board for consideration.

XI. Other Business

There was no other business discussed.

XI. Closed Session:

143-318.11. (1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes

Vote to Enter: Richard Poindexter made a motion to enter into closed session. Aimee Farr seconded. The motion carried

Vote to Close Closed Session: Richard Poindexter made a motion to close closed session. Joe Boyette seconded. The motion carried

XII. Adjourn –

Vote: Andreia Collins made a motion to adjourn the meeting**.** Joe Boyette seconded. T**he motion carried**