



**Advisory Board Minutes
April 12, 2021 @ 5:00 p.m.
Online MS Teams Meeting**

Call to order: Chris Branham

Invocation: Chris Branham

Members present: Chris Branham, Steven Corriher, Michael Jaycocks, Ali Hartman, Ben Love, Shannon Moore, Caroline Moser, and Drew Ridenhour

Members absent: Greg Barnette, and Cammie Webb. Ex-officio James Blakely, and Mark Jones

Staff Present: Paul Moore, and Whitney Fitzsimons

Announcements: Paul Moore

- Announced upcoming events: Earth Day/Arbor Day Celebration on April 24, Star Wars Day May 4, Teen Night Black Light Dodgeball May 7, and Mother/Son Game Night May 14. All information can be found on the department webpage or Facebook page.
- Announced that the Davie County Bicycle, Pedestrian, and Greenways master plan was approved by the BOC on March 1.
- Announced that in-person advisory board meetings would resume on May 10.

Consent Agenda: Chris Branham made the motion to accept the consent agenda including minutes and staff reports, and 2nd by Drew Ridenhour. Vote 8-0 motion carries.

Old Business:

A) Park project update:

1. Mr. Moore noted the aggregate path between playgrounds and meadow will be greenway paved in addition to removing wood timber and installing curbing and water inlet for water/erosion control. Staff are getting estimates to pave aggregate pathway between the meadow and ballfield. Resources were saved from park construction and consultants to allow one if not both projects to be completed.
2. Car counter/cameras system estimates are being gathered. Team anticipated installation by June 30.

B) Budget update:

1. Mr. Moore noted budget entry was completed on March 16. Fee schedules, org chart, and records retention was completed on March 31. Third quarter performance metrics and fiscal year '21-'22 metrics would be submitted following tonight's meeting with any updates or changes the advisory board may have.

New Business:

- 1) Grants presentation recommendation - Mr. Moore open the floor for recommendations to either conduct in-person presentations or provide written presentations from current year awarded agencies for May meeting.
 - a. Chris Branham, Shannon Moore, Drew Ridenhour, and Caroline Moser all spoke in favor of written presentations with pictures of completed project.
 - b. Mr. Moore noted emails would be sent out this week to current year awarded agencies. Additionally, email would be sent to grants subcommittee in reference to meeting for '21-'21 grant cycle recommendations.
- 2) Independence celebration update – Whitney Fitzsimons updated that DCRP plans are to host simultaneous events on Saturday, July 3. First, a mini-concert celebration to be held at DC Community Park amphitheater. Concert will feature Too Much Sylvia and be a ticketed event. A map of the civic green was shown to reflect family circles safely spaced 6-feet apart using current restrictive guidelines. A small fireworks display would follow the concert. Second, a normal fireworks display is being planned at an undisclosed location at this time as team is leaning on pyrotechnic company's safety and distance protocols to guide our decision. Rich Park location is not off the table. Team is weighing equitable options as not to draw mass gatherings, yet use a location where residents can view fireworks from multiple location around the Mocksville area and have a mini concert.
 - a. Shannon Moore inquired about ticket cost. Ms. Fitzsimons said that tickets cost will be only \$10 each as tickets with value attached have proven to be more effective in participation than free concerts. Additionally, ticketed events will allow team to effectively anticipate number of people attending to stay within guidelines.
 - b. Shannon Moore commended the team for efforts taken to provide programs and event throughout the pandemic.
 - c. Chris Branham, echoed Ms. Moore's remarks and said having a selective choice of events is great.
- 3) FY2022 proposed department metrics - Mr. Moore provided the board with updated and new metrics for the upcoming fiscal year.
 - a. Chris Branham noted the new metrics are what the team should focus upon.
 - b. Shannon Moore made a motion to recommend approval of the FY2022 proposed department metrics, and 2nd by Chris Branham. Vote 8-0 motion carries

Miscellaneous - None

Adjournment: Chris Branham made a motion to adjourn and 2nd by Shannon Moore. Vote 8-0 motion carries. MS Teams meeting concluded at 6:09 p.m.