

**DAVIE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING, DCPL Conference Room
May 19, 2022**

PRESENT: Lisa Nielsen, Carole Demmy, Khristen Mears, Regina Graham, Derrick Wold, Executive Director

ABSENT: Chris Hazlip, Julie Dillon

The meeting was called to order by Lisa, chair.

Regina moved and Khristen seconded the motion to approve the March 2022 minutes as emailed. **Motion passed.**

Reports of the Library Director

Operations Report:

Updates:

- The Locker project still has the same technical issues. Working with NC Cardinal. Hoping for the middle of June for a public announcement. A concrete base for the drop box is in the works.
- Volunteers for the Locker project – folks in Bermuda Run will start looking for volunteers for M-F, 12-5 p.m. for volunteer times.
- Chrome Books and hot spots are ready to be checked out. We have 25 of each. They may be checked out for up to 3 weeks.
- Friends of the Library – no word from anyone. Banking needs to be taken care of. Attempts to reach the former treasurer have been futile.
- Incident report of former staff person
- Quality of Life statistics for 2020-2022 and 2021-2023 were presented. (See attached.)

Staff Report:

- The library is fully staffed right now.
- New person, Rachel Nelson, is taking Jazmyne's place.
- Staff Training Day will be scheduled for after the Summer Reading Program is completed.

Budget:

- Spending cut-off is May 20, 2022.
- Money from line items from areas not fully spent is being moved to where needed.
- Staff pay comparisons are being done by the County by looking at other counties' salaries.

Reports of Committees: Library Week events were well-received.

New Business:

- Distribution of BOT visitor policy was shared. These are given to those who inquire about attending a Trustees meeting and are placed on the check-out desk.
- Amendment to the By-laws

To be voted on at the annual Board of Trustees meeting, July 21, 2022

Amendment to Article I – MEMBERS (amendments in red)

The Board of Trustees shall be appointed by the Board of County Commissioners and shall be seven (7) in number. Trustees shall serve four-year, staggered terms, and may serve three (3) consecutive terms. Trustees must be off the Board one year before being reappointed.

Rationale for this amendment:

Since it takes at least two terms to really become familiar with policies, procedures, and functions of the Library, it is believed that longer terms allow a Trustee to be more effective.

There being no further business, the meeting was adjourned.

The next meeting will be July 21, 2022, at 4:00 p.m.

Respectfully submitted,

Carole Demmy, secretary