



Davie County Health and Human
Services 154 Government Center
Drive, Mocksville, 27028 12:00 PM

AGENDA
DAVIE COUNTY HEALTH & HUMAN SERVICES BOARD
Regular Meeting June 21, 2022

I. Roll Call/Sign in

Attendee Name	Title	Status	Arrived
Brian Baker	Optometrist	Absent	
Joe Boyette	At-Large/Consumer	Absent	
Kathy Cornatzer	Nurse/At-Large/Consumer	Present	
Andreia Collins	Social Worker/Consumer	Present	
	Engineer	Vacant	
Jessica McCaskill	Veterinarian	Present	
Richard B. Poindexter	Commissioner	Present	
Terry N. Renegar	Chairman	Present	
Andrew Rivers	Dentist	Absent	
	Psychologist	Vacant	
Sherri Jefferies	At-Large/Consumer	Present	
Clio Austin	Physician	Absent/Attempted	
Sara Buchanan	Pharmacist	Present	

II. Call to Order

“Pursuant to NCGS 160A-86 and the Davie County HHS Code of Ethics and Conflict of Interest Section included in the HHS Board Operating Procedures adopted September 22, 2020, I would ask each of you before you adopt the agenda today if there is any actual, potential or perceived conflicts of interest with respect to any matter on the proposed agenda which will come before the Board today for a vote. If so, please speak up and let the Board know at this time before the agenda is adopted.”

Mr. Renegar read the conflict of interest disclosure section from the HHS Board Operating Procedures.

There were no conflicts self-reported by any Board member.

III. Invocation

Chairman Renegar provided the invocation.

IV. Discussion & Approval of Agenda

1. Approval of Agenda:

Mr. Renegar asked Board members to review the agenda that was provided to them for today's meeting.

Vote: After review, **Kathy Cornatzer made a motion to approve the agenda as presented. Richard Poindexter seconded. The motion carried.**

V. Review of Minutes

1. Consolidated Human Services Board Meeting – May 10, 2022

Chairman Renegar asked Board members to review meeting minutes provided from May 10, 2022.

Vote: **Mr. Poindexter made a motion to approve the meetings minutes from February 2022 as provided. Sara Buchanan seconded. The motion carried**

VI. Public Comment **

The Board sets aside part of each meeting for individuals or groups to address the board.

Any person wishing to address the Board can place their name on the sign-up sheet before the meeting is scheduled to begin. The chair will call each speaker in the order in which his or her name appears on the sign-up sheet. Each speaker is limited to three minutes to address the Board. At the end of the Public Comments section of the meeting the chair will open up the floor for comment from any member of the public who wishes to speak and has not yet had the opportunity to do so. It should be noted that the Public Comments section of the meeting is for members of the public to address the Board. Board members will not render an opinion or give any comment with regard to the subject matter presented by members of the public.

Ms. Wright reported that there were no members of the public signed up to speak or in attendance for the meeting.

VII. Presentations

- Recent requests and consent orders update - Katie Brewer /Suzanne Wright

Deputy Director of Child Welfare, Katie Brewer, informed the Board about a NC DHHS release of information on 05/26/2022 that named Davie County as one of 13 counties that had a process in place to assist with or facilitate families in obtaining Civil Custody Orders under Chapter 50 of the general statutes (in a period of review) up to 2019. Ms. Brewer noted the practices carried forward from pre-consolidation and were ceased immediately after receiving correspondence from the state. Deputy Director Brewer explained that upon dissemination of Dear County Director Letter (DCDL-CWS-27-2019) from NC DHHS, Davie County ceased the generally referenced practice. However, Deputy Director Brewer noted that before this time, DC HHS assisted in custody orders to some families to ensure permanency and safety for children. Deputy Director Brewer notified the Board that a few of the families had since requested to make changes to custodial arrangements. Deputy Director Brewer explained how the Department refers these families to Legal Aid, other attorneys, the Clerk's Office, and, when appropriate, CPS Intake.

Deputy Director Brewer informed the Board that the Department fully complied with the directive and immediately created a new local protocol, which included filing noncompliance/slow petitions on all cases where DC HHS is unable to recommend the end of a Temporary Safety Provider arrangement for (a) child/ren due to safety concerns at the conclusion of an assessment and/or upon transfer to CPS In Home Services. Deputy Director Brewer explained that for emergent situations, DC HHS continues to file petitions requesting custody. Deputy Director Brewer explained that DC HHS has made the assigned Regional Child Welfare Consultant to Davie County (Brandy Wilkins) aware of the protocol, provided court-involved CPS In Home cases for state review and also educated judges in District 22-B on this corrective and compliant practice on numerous occasions.

Board Member Questions:

1. Chairman Renegar: Will the children we had under custody orders be open to scrutiny because of this?
2. Chairman Renegar: How does our practice differ from Cherokee County? Katie explained that everything in Davie had legal involvement and nothing was decided by the department independently.
3. Andreia Collins: If someone reaches out to Board Members, what response can be or is appropriate to share? Katie and Suzanne provided answers to Andreia's question and asked that questions be directed to DCHHS leadership.

VIII. Action Items

- HHS New Hire Orientation Policy
- HHS Vehicle Use Policy

Ms. Wright shared that two HHS policies previously approved by the Board were recently revised. The new hire orientation policy now reflects group orientation plans and detailed supervisory responsibilities. With changes to the County HR onboarding policy and process, the HHS new hire orientation policy needed to align. The revised HHS policy includes group orientation schedules and dates so everyone knows exactly when orientation will occur. The group orientation process will more efficient and effective for all involved.

A second HHS policy was revised to address responsibilities and expectations for keeping county-issued vehicles clean. The new policy reflects a quarterly cleaning schedule that coincides with routine maintenance. Business Operations staff will be responsible for coordinating maintenance and quarterly cleaning of vehicles. Staff driving vehicles will be responsible for ensuring trash, food and spills are removed and addressed at the time of use. To align with the Sheriff's Office, HHS also incorporated an annual performance review component for drivers of county vehicles to ensure they do their part to maintain the cleanliness of county-owned vehicles.

Vote: Kathy Cornatzer made a motion to approve the closed session minutes as presented. Sara Buchanan seconded the motion. The motion carried without opposition.

VIII Consent Agenda

- Financial update and budget plans

Overall, revenues are up \$644,208.50 over last FY; expenses are up \$134,993.90 over last FY; but the overall county appropriation is \$509,214.60 less than last fiscal year. As a reminder, social services reimburses, at minimum, 50% on every dollar spent on services/and staff providing those services. In some cases, the reimbursement is as high as 66-75%. Revenues are lower in DSS this year due to the number of vacant positions still open that cannot be reimbursed until filled. Public Health has not, and likely will not, take a county appropriation this fiscal year.

As a reminder, we intentionally requested a one-time reduction in county appropriations (by at least \$300,000) for public health so escrow funds could be brought forward. HHS will return to its full appropriation next fiscal year.

Public Health will work to replace over \$300,000 in unappropriated funds with revenue from CVOID-19 vaccine clinics. By doing so, HHS can fund full and part time temporary positions for Senior Services (3) and social services. The revenue offset from social services positions will help keep costs lower. Several other positions were approved after receiving state funds to cover the total cost.

Vote: Richard Poindexter made a motion to approve and Kathy Cornatzer seconded. The motion carried.

X. Director's Comments

Director comments are presented during the meeting and will be provided in writing to HHS Board Members as well.

- **COVID-19 Update**

Davie County has been trending over 20% positivity for the past three weeks. Davie County remains in the orange or “high transmission” category. CDC looks at the combination of three metrics — new COVID-19 admissions per 100,000 population in the past 7 days, the percent of staffed inpatient beds occupied by COVID-19 patients, and total new COVID-19 cases per 100,000 population in the past 7 days — to determine the COVID-19 community level. There are currently 202 active cases, with 5 new hospital admissions in Davie County.

- On June 18th and following FDA [authorization](#), the Centers for Disease Control and Prevention (CDC) [recommended](#) that **all children 6 months through 5 years of age should receive a COVID-19 vaccine.**
- On June 20, 2022, statewide standing orders were received for FDA EUA (Emergency Use

- Darren Crotts and Asset Based Community Development:

HHS leadership and management teams will be participating in the Davie Rural Leadership Forum led by Reverend Darren Crotts with Smith Grove united Methodist Church. The purpose of the leadership forum is to introduce asset-based community development for HHS strategic planning purposes.

XI. Other Business

XII. Closed Session:

- 143-318.11. (1) **To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.**

Kathy Cornatzer made a motion to enter into Closed Session. Sara Buchanan seconded. The motion carried.

Richard Poindexter made a motion to close closed session. Kathy Cornatzer seconded. The motion was approved.

XIII. Adjourn -

Kathy Cornatzer made a motion to adjourn. Richard Poindexter seconded. The motion carried.