



Advisory Board Minutes
August 8, 2022 @ 6:00 p.m.
Davie County Community Park and MS Teams

Invocation: Paul Moore

Members present: (In-Person/Teams) Steve Corriher, Roger Funderburk, Ali Hartman, Michael Jaycocks, Ben Love, and Shannon Moore

Members absent: Greg Barnette, Chris Branham, Caroline Moser, and Drew Ridenhour; Ex-officio: Mark Jones and James Blakely

Staff Present: Paul Moore

Announcements: None

Consent Agenda: Shannon Moore made the motion to accept the consent agenda including minutes and staff reports, and 2nd by Roger Funderburk. Vote: 6-0 motion carries.

Old Business:

1. Accessibility for Parks Grant: Grant submittal process going slower than anticipated only 30% complete at 50% marker. Noted that there is plenty of time remaining at full grant is not due until Nov 1.

New Business:

- 1) FY'21-'22 Year End Results: Paul Moore presented year-end strategic metrics, revenues and expenditures. Metric goals were completed 100%. Revenues currently stand at 94.3% and \$9,000 short of meeting anticipated goal. There are still a few Active checks finance need to enter which may make the difference. DCRP has increased revenues for a third straight year. Expenditures are at 86.4%. Stellar year for athletic programs and rentals.
- 2) Staff Positions Update: Paul Moore noted that dual interviews for both Marketing/Events Coordinator and Athletic Program Director are scheduled for Friday, August 12. There are two (2) candidates for MEC and four (4) candidates for APD. Anticipated start for new employees will be in September.
- 3) Travel Expense Reimbursement for Hired Staff: Paul Moore noted that three of four candidates for APD position are outside the state. Today's applicant market is highly competitive and most candidates are interviewing with multiple organizations. In an effort to stay competitive and sweeten the pot, a suggestion was made to consider a travel reimbursement expense should DCRP hire an out of state candidate. Discussion of proper reimbursement amount ensued.
 - a. Shannon Moore made a motion to recommend a travel reimbursement expense up to, but no more than \$1,000 for any out of state candidate hired provided the following were met: i) candidate must provide proof of receipt of any travel expenses paid and specifically used for travel to/from the interview in Davie County. ii) Reimbursement would be fulfilled once the candidate is hired and onboard. iii) The Recreation and

Parks Director approves the expenses. iii) The Finance Director or County Manager approve of the travel reimbursement. Motion 2nd by Ali Hartman. Vote 6-0 motion carries.

- 4) 2023 Concert Series – Paul Moore provided a tentative list of potential talent being recruited for next year’s concert series. Suggestions for June’s major concert were discussed. Paul noted that the list must be in confidence and not for public consumption until contracts are finalized.
- 5) CIP/CO Prioritization – Paul Moore presented the current list of CIP and CO project from ’21-’22. List included project completed, project budgeted in current budget cycle. Both project lists will be emailed to the Advisory Board for consideration at the September meeting. Advisory board will vote on both CIP and CO project lists.
- 6) Greenway Connection Study – Paul Moore presented the final feasibility study plan and recommended adoption by the board. Discussion centered on the proposed connections and potential easement with Avgol.
 - a. Paul Moore noted that meeting(s) and discussion between Avgol, the Town and DCRP are in progress. Parties will need an initial agreement as to the terms and proposed pathway along the Avgol property line prior to bringing the final study plan to the Town and County Commissioners for adoption.
 - b. Ali Hartman made a motion to recommend approval of the final connection study plan. Motion 2nd by Michael Jaycocks. Vote 6-0 motion carries.

7) **Miscellaneous** – None

Adjournment: Shannon Moore made a motion to adjourn and 2nd by Roger Funderburk. Vote: 6-0. Adjourned at 7:03 p.m.